

Agenda
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
BOARD ROOM – 300 B Street
April 19, 2023
6:30 p.m. Closed Session
7:00 p.m. Estimated Open Session

District LCAP Goals

- ❖ Goal 1 – Biggs Unified will provide conditions of learning that will develop College and Career Ready students. Priority 1, 2 and 7.
- ❖ Goal 2 – Biggs Unified will plan programs, develop plans, and provide data from assessments that will maximize pupil outcomes. Priority 4 and 8.
- ❖ Goal 3 – Biggs Unified will promote students engagement and a school culture conducive to learning. Priority 3, 5 and 6.

OPEN SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

Pgs 5-9 A. March 08, 2023 Regular Meeting

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

RECONVENE TO OPEN SESSION

- 6. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 7. PARENT ASSOCIATIONS REPORTS**
- 8. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**
- 9. STUDENT REPRESENTATIVE REPORTS**
 - A. ASB
 - B. FFA
 - C. STUDENT RECOGNITION
- 10. PUBLIC COMMENT** - Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

11. REPORTS - Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities

A. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

B. HIGH SCHOOL PRINCIPAL'S REPORT:

Pg 10 C. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

D. SUPERINTENDENT'S REPORT:

1. Summer School

Pg 11 E. CBO's REPORT

1. Audit Findings, One-time Funds Update, Special Education Comparison

F. BOARD MEMBER REPORTS:

12. CONSENT AGENDA - All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

Pg 12 A. Approve Inter-District Agreement Request(s) for the remainder of the 2022-2023 school year and the 2023-2024 school year.

Pgs 13-40 B. Approve AP Vendor Check Register and Purchase Order Listing

PUBLIC HEARING ITEM 1

Pg 41

President asks Superintendent to introduce agenda item 13 F.

President opens item for public comments.

The public is invited at this time to provide input and comments to the Governing Board on the Sunshining of Negotiation Articles proposed by BUTA.

President closes item for public comments.

Board Discussion.

PUBLIC HEARING ITEM 2

Pg 42

President asks Superintendent to introduce agenda item 13 G.

President opens item for public comments.

The public is invited at this time to provide input and comments to the Governing Board on the Sunshining of Negotiation Articles proposed by CSEA

President closes item for public comments.

Board Discussion.

13. ACTION ITEMS

- Pgs 43-50 A. Approve Fixed Assets Inventory Proposal with RCI
- Pgs 51-53 B. Approve MOU-SCSS
- Pgs 54-57 C. Adopt the following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E):
- Board Policy 0420.4 - Charter School Authorization – update
 - Administrative Regulation 0420.4 - Charter School Authorization – update
 - Board Policy 3555 - Nutrition Program Compliance – update
 - Exhibit (I) 3555 - Nutrition Program Compliance – update
 - Board Policy 4030 - Nondiscrimination in Employment – update
 - Board Policy 4218 - Dismissal/Suspension/Disciplinary Action – update
 - Administrative Regulation 4218 - Dismissal/Suspension/Disciplinary Action – update
 - Administrative Regulation 5113 - Absences and Excuses – update
 - Administrative Regulation 5131.41 - Use of Seclusion and Restraint – update
 - Administrative Regulation 5144 – Discipline – update
 - Administrative Regulation 5144.1- Suspension and Expulsion/Due Process – update
 - Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities – update
 - Administrative Regulation 6115 - Ceremonies and Observances – update
 - Board Policy 6146.1 - High School Graduation Requirements – update
 - Board Policy 6173 - Education for Homeless Children – update
 - Administrative Regulation 6173 - Education for Homeless Children – update
 - Board Policy 6173.1 - Education for Foster Youth – update
 - Administrative Regulation 6173.1 - Education for Foster Youth – update
 - Board Policy 6177 - Summer Learning Programs – update
 - Administrative Regulation 6184 - Continuation Education – update
 - Board Bylaw 9270 - Conflict of Interest – update
 - Board Bylaw 9320 - Meetings and Notices – update
- Pg 58 D. Adopt Resolution 2022/2023 #05 U.S. Bank Signatories
- Pg 59 E. Adopt Resolution 2022/2023 #06 Self Help Bank Signatories
- Pgs 60-61 F. Accept Sunshine Articles for BUTA Negotiations for 2023-2024
- Pg 62 G. Accept Sunshine Articles for CSEA Negotiations for 2023-2024

14. PERSONNEL ACTION

- A. Accept the resignation of BES and RES Principal, LaQuita Ulrich, effective the end of the 2022-2023 school year
- B. Approve Moneek Graves as Pool Supervisor for the Summer of 2023 with Stipend
- C. Approve the following as Life Guards for the Summer of 2023: Delanie Little, Rorie Little, Lucas Romena, Isabelle Little, Chase McLean, Phoenix Brynna
- D. Approve Erica White as a Certificated Substitute Teacher
- E. Approve Billy J. Roles as a Certificated Substitute Teacher
- F. Approve Michelle Schleef as Head Varsity Volleyball Coach with Stipend
- G. Approve Head JV Volleyball Coach with Stipend; name to be provided
- H. Approve Michele Roles as Cheer Advisor with Stipend
- I. Approve Amie Little and Katie Carr as non-paid Cheer Assistant Coaches
- J. Approve Brian Harrison as Head Varsity Football Coach with Stipend

- K. Approve Rob Hall as Assistant Varsity Football Coach with Stipend
- L. Approve Miguel Aguirre as Assistant Varsity Football Coach with Stipend
- M. Approve Brenden Smith as Head JV Football Coach with 50% Stipend
- N. Approve Jon Smith as Head JV Football Coach with 50% Stipend
- O. Approve Kameron Smith as Assistant JV Football Coach with 50% Stipend
- P. Approve Roscoe Deel as Assistant JV Football Coach with 50% Stipend
- Q. Approve rehire of Jessica Lowry as SDC Instructional Aide
- R. Approve Sarah Rose Leahy as a Substitute SDC Instructional Aide

15. INFORMATION ITEMS

Pgs 63-72 A. E-Rate Bidding Matrix Summary

- B. Quarterly Report on Williams Uniform Complaints – No complaints were filed with any school in the district during the last quarter.
- C. Night of the Stars invitee update for planning purposes.
- D. High School WASC Report

Pgs 73-84 E. PG&E Financing Loan Agreement for Richvale Elementary

16. FUTURE ITEMS FOR DISCUSSION

17. ADJOURNMENT

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 8100 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

**Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 8, 2023**

OPEN SESSION

CALL TO ORDER – President Brown called the meeting to order at 6:30 p.m.

ROLL CALL - Board members present: Linda Brown, Melissa A. Atteberry, M. America Navarro, Jonna Phillips, and Sean Avram were present. **Board members absent**: No members were absent.

PLEDGE OF ALLEGIANCE – President Brown lead the Pledge of Allegiance.

APPROVAL OF AGENDA – (with Amendments listed below)

Add Report Item 11 E 2: Annual Disclosure of Capital Facilities/Accounting of Developer Fees

The Board approved the agenda as presented with Amendments. MSCU (Phillips/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the Regular Board Meeting on February 8, 2023 as written. MSCU (Navarro/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

The Board adjourned into Closed Session at 6:31 p.m.

CLOSED SESSION

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**
5. **Litigation; Pursuant to Government Code Sections 54956.9**

Closed Session was adjourned at 7:03 pm and reconvened to Open Session at 7:03 pm.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Analy Dyer, CBO

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown announced that no action was taken in closed session.

PARENT ASSOCIATIONS REPORTS – None

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

STUDENT REPORTS - (Item C “Student Recognition” went before Items A and B)

- A. ASB REPORT: Addie Scott reported that BOTS (Battle of the Sexes) is planned for the week of April 17th through the 21st. ASB officer applications are due March 16th. Prom tickets are on sale (\$30 for single and \$50 for couple), and the event will be April 8th. The seniors are planning their senior trip and preparing for Mock Interviews. ASB is busy making posters for spring events.
- B. FFA REPORT: Addie Scott reported that National FFA week was celebrated with dress up days and snacks. The rally was successful. Teams competed at Chico State Field Days and the floral team competed at the Gridley Field Days. The Rib Dinner fundraiser is tomorrow (3/9). Ten students will travel to the leadership convention in Ontario, CA March 16th through the 19th.
- C. STUDENT RECOGNITION: Superintendent Kaelin announced the February Student of the Month winners. The students came up and received their certificates from Mrs. Perkins.

PUBLIC COMMENT- Macy Lavy, the older sister of an 8th grader and a former Biggs student, spoke about some issues she has with staff and procedures at the elementary school. She is concerned about inappropriate movies that are being shown in the classroom, about math classes not being challenging, and about the constant and necessary use of computers in school for class and homework. She would like more boundaries, discipline, and consequences for students. She also brought up concerns about plagiarism being encouraged and tolerated in students’ assignments.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL’S REPORT: None

HIGH SCHOOL PRINCIPAL’S REPORT: Principal/Superintendent Kaelin gave the report: Mr. Kaelin said that the high school staff met with a team from the County to review data and strategize for ways to improve. The students are busy with spring activities.

M/O/T/, FOOD SERVICE: Superintendent Kaelin gave the report: Staff is working to fix leaks that come with the heavy rain. They are also working to keep the softball and baseball fields playable.

SUPERINTENDENT’S REPORT: Superintendent Kaelin gave the report: WASC preparation is ongoing.

Action Item 13 A was moved up to accommodate the Auditor’s presentation via Zoom

Action Item 13 A: John Whitehouse from Christy White joined the meeting via Zoom to present the FS report for the 2021-2022 school year.

CBO’s REPORT:

1. Second Interim Budget Presentation: Analyn Dyer gave a Power Point presentation covering the Second Interim Budget.

2. Annual Disclosure of Capital Facilities/Accounting of Developer Fees: Doug Kaelin and Analyn Dyer reported on developer fees and expenditures. Our CBO stated that this needs to be done annually within a certain time frame and will be presented at the September board meetings from here on.

BOARD MEMBER REPORTS: Nothing from the Board.

CONSENT AGENDA:

The Board approved the Consent Agenda Items A and B. MSCU (Navarro/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Approve Inter-District Agreement Request(s) for the remainder of the 2022-2023 school year and the 2023-2024 school year.
- B. Approve Surplus of Damaged Electronic/Computer Equipment

ACTION ITEMS:

The Board approved Action Item A. MSCU (Phillips/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Adopt Auditor’s FS report for the 2021-2022 school year. (Presentation by John Whitehouse via Zoom)

The Board approved Action Item B. MSCU (Atteberry/Phillips) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- B. Approve Second Interim Budget

The Board approved Action Item C with Amendments. MSCU (Navarro/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

C. Approve Amended Stipend List

The Board approved Action Item D. MSCU (Phillips/Navarro) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

D. Approve overnight field trip for FFA to the State Finals in San Luis Obispo

The Board approved Action Item E. MSCU (Avram/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

E. Approve Request for New Auditing Firm Services – RT Dennis Accountancy

The Board approved Action Item F. MSCU (Phillips/Navarro) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

F. Approve Transportation Service Plan 22-23

The Board approved Action Item G. MSCU (Navarro/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

G. Approve the Amended Joint Powers Agreement with Butte Schools Self-Funded Programs

PERSONNEL ACTION ITEMS:

The Board approved Action Items A-C. MSCU (Phillips/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Accept the resignation of BES Counselor, Fazila Afzal, effective the end of the 2022-2023 school year
- B. Approve Brenda Tinoco as a Certificated Substitute Teacher
- C. Approve Jane Little as the 2023 Pool Manager

INFORMATION ITEMS:

A. LCAP Update: Mr. Kaelin reported that he will be meeting with CSEA and BUTA for their input on the LCAP. He is waiting on the Governor’s budget assumptions before completing the LCAP.

FUTURE ITEMS FOR DISCUSSION – The second meeting for June has been set for June 28, 2023 at 6:00 p.m.

ADJOURNMENT – 8:35 p.m.

MINUTES APPROVED AND ADOPTED:

Presiding President

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.

MOT & Food Services.

1. Transportation

- a. We are currently accepting quotes for two Mini van's to replace Two Kia vans that are exceeding 200k miles.
- b. Currently accepting quotes for a 60-80 passenger bus to replace our 1995 bus
- c. We are accepting applications and actively seeking candidates to fill vacant bus driver positions.
- d. We have been Performing 45, 90 & 120 day bus safety checks.

2. Grounds

- a. Our maintenance and transportation staff are teaming up to maintain the districts grounds with all recent sunny weather and rapid spring growth.
- b. Currently accepting quotes for a new zero turn mower for the upcoming 2023-2024 school year
- c. Planning for tree trimming work and accepting bids for removal of a few dead trees around the district.
- d. We are accepting applications and actively seeking candidates to fill vacant Grounds driver positions.

3. Maintenance

- a. We have been working to unclog storm drains due to excessive rain & debris run off from the storms.
- b. We have been working on patching leaky roofs around the district.
- c. We have been working on daily maintenance repairs around the district.
- d. We are currently working on a list of summer projects to accomplish.
- e. We are accepting quotes to replace our 1995 maintenance truck, which currently needs more repairs that the vehicle is worth.
- f. We are currently scheduling appointments for roofers to come out and give estimates for repairs to four damaged roofs in the district. BES Quad, BHS Quad, BHS library & District Office

4. Food service

- a. We have finally received the last piece of equipment that we purchase through the equipment grant that we received last calendar year.
- b. We are currently working on a site plan check to submit to the county health depart for approval to install the new ovens, steam kettle, and steamer in the elementary school cafeteria. Accomplishing this will open up several new menu items to explore for the upcoming school year.
- c. We are costing out and planning out the best course of action the repair the walk-in freezer floor in the elementary school cafeteria.
- d. We are discussing new menu ideas for the High menus.

Biggs Unified School District

300 B STREET, BIGGS, CALIFORNIA 95917
(530)868-1281

Doug Kaelin
Superintendent

CBO BOARD REPORT

4/19/2023

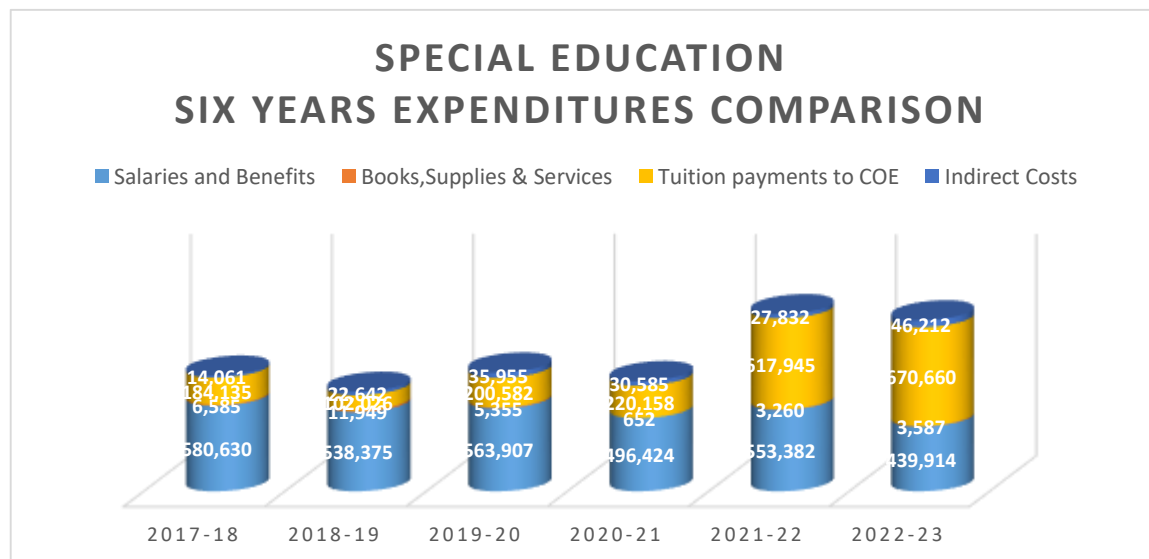
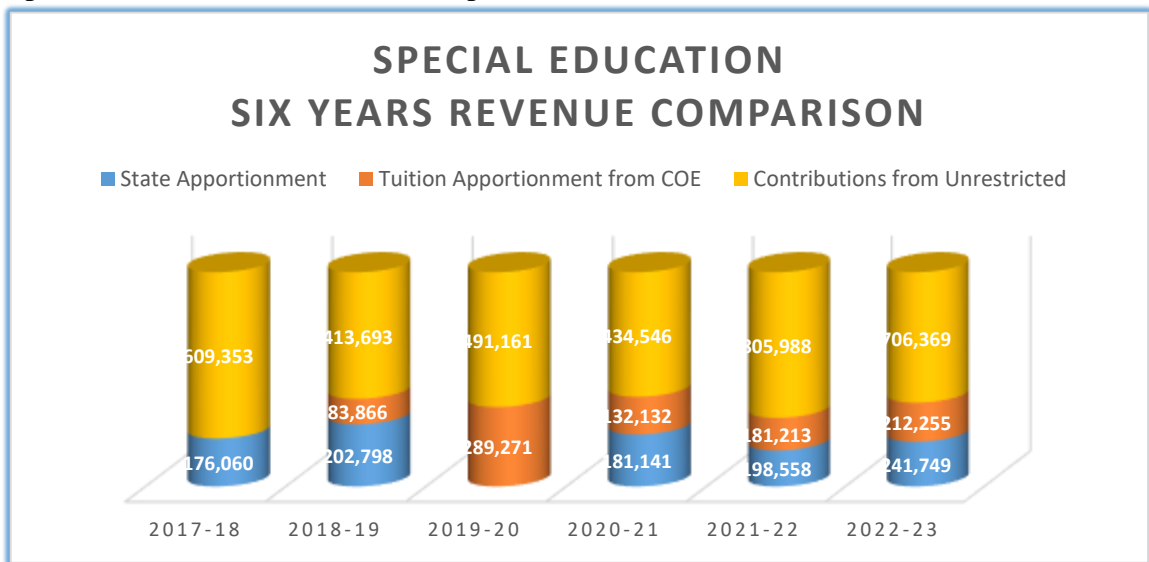
- SY 2021/22 Audit Findings Corrective Action Plan
- One-time funds update- **Deadline before 09/30/2023**

Awards	Allocation	Expended +Encumber	Balance
ESSER II **	\$1,056,308	\$ 351,613	\$704,695
ELOG- Various**	\$ 83,245	\$ 22,450	\$ 60,795
ARP-HCY **	\$ 11,253	\$ 235	\$ 11,018
ELOP-Part I *	\$ 132,073	\$ 86,233	\$ 45,840
Total	\$ 1,282,879	\$ 464,103	\$ 822,348

*Deadline 6/30/23

**Deadline 9/30/23

- Special Education – Six Years Comparison



BIGGS UNIFIED SCHOOL DISTRICT

Meeting Date: April 19, 2023

Item Number: 12 A
Item Title: Inter-district Agreement Request(s)
Presenter: Doug Kaelin, Superintendent & Loretta Long, Admin. Assistant/HR Officer
Attachment: None
Item Type: Consent Agenda Action Report Work Session Other:

Background/Comments:

We have received the following interdistrict transfer requests. After reviewing each one with Board Policy and Administration Regulations 5117, we make the following recommendations.

<u>2022-2023 School Year</u>	<u>From:</u>	<u>To:</u>	<u>Action</u>	<u>New/Ongoing:</u>
1. (9 th Grade)	Biggs	Live Oak	Release	New
2. (8 th Grade)	Oro Elem	Biggs	Accept	Ongoing
3. (8 th Grade)	Biggs	Gridley	Deny	New
4. (4 th Grade)	Biggs	Gridley	Release	New

<u>2023-2024 School Year</u>	<u>From:</u>	<u>To:</u>	<u>Action</u>	<u>New/Ongoing:</u>
1. (9 th Grade)	Biggs	Gridley	Deny	New
2. (5 th Grade)	Biggs	Gridley	Release	New
3. (TK)	Biggs	Gridley	Release	New
4. (11 th Grade)	Biggs	Gridley	Release	Ongoing
5. (2 nd Grade)	Biggs	Manzanita	Release	Ongoing
6. (TK)	Biggs	Manzanita	Release	New
7. (1 st Grade)	Biggs	Manzanita	Release	Ongoing
8. (1 st Grade)	Biggs	Thermalito	Release	Ongoing
9. (7 th Grade)	Biggs	Thermalito	Release	Ongoing
10. (5 th Grade)	Biggs	Thermalito	Release	Ongoing
11. (12 th Grade)	Biggs	Durham	Release	Ongoing
12. (7 th – 12 th Grade)	Biggs	Durham	Release	Ongoing
13. (6 th Grade)	Gridley	Biggs	Accept	New
14. (Kindergarten)	Gridley	Biggs	Accept	New
15. (11 th Grade)	Gridley	Biggs	Accept	Ongoing
16. (12 th Grade)	Gridley	Biggs	Accept	Ongoing
17. (5 th Grade)	Thermalito	Biggs	Accept	Returning
18. (Kindergarten)	Thermalito	Biggs	Accept	New

Fiscal Impact: We will have a loss of ADA for those outgoing transfer requests and an increase of ADA for those incoming transfer requests.

Recommendation: The Superintendent recommends action as indicated.

BIGGS UNIFIED SCHOOL DISTRICT

Meeting Date: April 19, 2023

Item Number: 12B
Item Title: Approve AP Vendor Check Register and Purchase Order Listing
Presenter: Moneek Graves, Fiscal Assistant
Attachment: AP Vendor Check Register & Purchase Order Listing for January 1, 2023 through March 31, 2023
Item Type: Consent Agenda Action Report Work Session Other

Background/Comments:

The AP Vendor Check Register and Purchase Order totals are as attached.

Fiscal Impact:

As indicated.

Recommendation:

Approve.

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-247356	48.67	Printed	01		Strattard, John (001201 - Emp)
3005-247357	197.43	Printed	01		Ulrich, LaQuita (001238 - Emp)
3005-247358	56.00	Printed	01		99 SMOG AND TUNE UP (100597/1)
3005-247359	340.34	Printed	01		A Z Bus Sales Inc (100057/4)
3005-247360	358.00	Printed	01		ALHAMBRA SIERRA SPRINGS (100070/1)
3005-247361	108.64	Printed	01		PACIFIC STORAGE COMPANY AMERICAN MOBILE SHREDDING (100075/1)
3005-247362	471.70	Printed	01		ANTHEM SPORTS (100081/1)
3005-247363	349.57	Printed	01		BUTTE AUTO PARTS (100115/1)
3005-247364	64.00	Printed	01		CA STATE DEPT OF JUSTICE ACCOUNTING OFFICE (100132/1)
3005-247365	1,034.46	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-247366	253.58	Printed	01		CDW GOVERNMENT INC (100151/1)
3005-247367	514.49	Printed	01		CINTAS CORPORATION NO. 2 (100749/1)
3005-247368	2,028.62	Printed	01		CITY OF BIGGS (100164/1)
3005-247369	24.25	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-247370	1,324.30	Printed	01		LAKEVIEW PETROLEUM CO. (100304/2)
3005-247371	154.89	Printed	01		MICHCO MICHIGAN COMPANY (100332/1)
3005-247372	49.20	Printed	01		MJB SALES & SERVICE (100336/1)
3005-247373	19,503.95	Printed	13		NORCAL FOOD EQUIPMENT (100354/1)
3005-247374	3,406.51	Printed	01		OFFICE DEPOT (100358/1)
3005-247375	2,911.11	Printed	01		PETERSON TRACTOR (100368/1)
3005-247376	218.75	Printed	01		STLR dba Ryland (100804/1)
3005-247377	1,380.97	Printed	01		SKYWAY TOOL CENTER (100428/1)
3005-247378	1,430.48	Printed	01		STERLING DEARMOND (100741/1)
3005-247379	497.54	Printed	01		TPX COMMUNICATIONS (100764/1)
3005-247380	2,908.41	Printed	01		U S BANK OFFICE EQUIP FINANCE SERVICES (100458/1)
3005-247381	194.66	Printed	01		VERIZON WIRELESS (100467/1)

39,830.52

Number of Items

26 Totals for Register 000404

2023 FUND-OBJ Expense Summary / Register 000404

01-3701	1,430.48
01-4300	6,820.85
01-4303	1,324.30
01-4400	1,380.97

2023 FUND-OBJ Expense Summary / Register 000404 (continued)

01-5502	2,028.62	
01-5600	2,911.11	
01-5606	2,908.41	
01-5800	741.39	
01-5807	64.00	
01-5900	692.20	
01-9110*		20,302.32-
01-9580*		.01-
Totals for Fund 01	20,302.33	20,302.33-
13-4700	24.25	
13-6400	19,503.95	
13-9110*		19,528.20-
Totals for Fund 13	19,528.20	19,528.20-
Totals for Register 000404	39,830.53	39,830.53-

* denotes System Generated entry

Net Change to Cash 9110 39,830.52- Credit

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-248030	150.00	Printed	73		Megan Shelton (Megan Shelt - Payee)
3005-248031	795.31	Printed	01		ANDES POOL SUPPLY (100077/1)
3005-248032	33.27	Printed	01		BUTTE AUTO PARTS (100115/1)
3005-248033	3,820.22	Printed	01		BUTTE COUNTY ELECTIONS DEPT. (100122/1)
3005-248034	1,210.00	Printed	01		CALIFORNIA FFA ASSOCIATION (100136/1)
3005-248035	57.07	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-248036	210.00	Printed	01		CALIFORNIA AG TEACHERS ASSN. (100140/1)
3005-248037	166.99	Printed	01		CLARK & SONS (100165/1)
3005-248038	1,057.70	Printed	13		DANIELSEN COMPANY (100182/1)
3005-248039	398.00	Printed	01		AERIES Software (100200/2)
3005-248040	6,074.74	Printed	01		GAYNOR TELESYSTEMS (100233/1)
3005-248041	140.19	Printed	01		HUGHES PLYWOOD (100263/1)
3005-248042	569.05	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-248043	194.44	Printed	01		J C NELSON SUPPLY CO (100275/1)
3005-248044	82.26	Printed	01		WILLIAM V. MACGILL & CO (100677/1)
3005-248045	20,596.42	Printed	01		MCGRAW HILL EDUCATION INC (100326/1)
3005-248046	35.65	Printed	01		MJB SALES & SERVICE (100336/1)
3005-248047	136.20	Printed	01		Pitney Bowes Inc (100371/2)
3005-248048	930.80	Printed	13		PRO PACIFIC FRESH (100376/1)
3005-248049	227.50	Printed	01		SHARON LEE WEDIN (100470/1)
3005-248050	943.91	Printed	13		SFS OF SACRAMENTO, INC (100443/2)

37,829.72

Number of Items

21 Totals for Register 000405

2023 FUND-OBJ Expense Summary / Register 000405

01-4100	20,596.42	
01-4300	2,190.18	
01-5200	398.00	
01-5300	210.00	
01-5600	138.08	
01-5607	6,074.74	
01-5800	752.50	
01-5806	3,820.22	
01-9110*		34,178.26-

2023 FUND-OBJ Expense Summary / Register 000405 (continued)

01-9580*		1.88-
Totals for Fund 01	34,180.14	34,180.14-
13-4300	552.70	
13-4700	2,948.76	
13-9110*		3,501.46-
Totals for Fund 13	3,501.46	3,501.46-
73-5800	150.00	
73-9110*		150.00-
Totals for Fund 73	150.00	150.00-
Totals for Register 000405	37,831.60	37,831.60-

* denotes System Generated entry

Net Change to Cash 9110 **37,829.72- Credit**

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-248499	25.00 Printed	01		BIANCA ANGUIANO MARTINEZ (BIANCA ANGU - Payee)
3005-248500	25.00 Printed	01		LUCAS ROMENA (LUCAS ROMEN - Payee)
3005-248501	25.00 Printed	01		MERRITT MCLEAN (MERRITT MCL - Payee)
3005-248502	2,030.00 Printed	01		CALIFORNIA FFA ASSOCIATION (100136/1)
3005-248503	144.00 Printed	01		CHICO RENT-A-FENCE (100158/1)
3005-248504	87.00 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-248505	34.68 Printed	01		MACS MARKET (100318/1)
3005-248506	455.95 Printed	01		OFFICE DEPOT (100358/1)
3005-248507	270.00 Printed	01		SUPERIOR REGION CATA Hugh Mooney, CDE (100440/1)

3,096.63 Number of Items 9 Totals for Register 000406

2023 FUND-OBJ Expense Summary / Register 000406		
01-4300	634.63	
01-5200	2,300.00	
01-5800	75.00	
01-9110*		3,009.63-
Totals for Fund 01	3,009.63	3,009.63-
13-4700	87.00	
13-9110*		87.00-
Totals for Fund 13	87.00	87.00-
Totals for Register 000406	3,096.63	3,096.63-

* denotes System Generated entry

Net Change to Cash 9110 3,096.63- Credit

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Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-248713	25.00	Printed	01		AKAI FRAZIER (AKAI FRAZIE - Payee)
3005-248714	150.00	Printed	73		BAYLEE BOWLES (BAYLEE BOWL - Payee)
3005-248715	300.00	Printed	73		JARED MUNANUI (JARED MUNAN - Payee)
3005-248716	25.00	Printed	01		MATTHEW MARTIN (MATTHEW MAR - Payee)
3005-248717	184.64	Printed	01		ALHAMBRA SIERRA SPRINGS (100070/1)
3005-248718	75.00	Printed	01		BUTTE CO OFFICE OF ED (100116/1)
3005-248719	730.38	Printed	01		CALIF DEPT OF EDUCATION (100137/1)
3005-248720	58.39	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-248721	2,025.78	Printed	01		CDW GOVERNMENT INC (100151/1)
3005-248722	5,370.07	Printed	01		CITY OF BIGGS (100164/1)
3005-248723	4,826.64	Printed	13		DANIELSEN COMPANY (100182/1)
3005-248724	588.50	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-248725	2,156.28	Printed	01		LAKEVIEW PETROLEUM CO. (100304/2)
3005-248726	258.16	Printed	01		OFFICE DEPOT (100358/1)
3005-248727	8,078.45	Printed	01		PG&E (100369/1)
3005-248728	635.00	Printed	13		PRO PACIFIC FRESH (100376/1)
3005-248729	190.00	Printed	01		RIGHT WAY PEST CONTROL (100393/1)
3005-248730	568.75	Printed	01		STLR dba Ryland (100804/1)
3005-248731	73.95	Printed	01		THINK SOCIAL PUBLISHING, INC (100620/1)
3005-248732	1,093.69	Printed	13		SFS OF SACRAMENTO, INC (100443/2)

27,413.68

Number of Items

20 Totals for Register 000407

2023 FUND-OBJ Expense Summary / Register 000407

01-4300	2,416.28	
01-4303	2,156.28	
01-5502	5,370.07	
01-5503	8,078.45	
01-5800	878.39	
01-5808	190.00	
01-5811	730.38	
01-9110*		19,819.85-
Totals for Fund 01	19,819.85	19,819.85-
13-4300	490.23	

2023 FUND-OBJ Expense Summary / Register 000407 (continued)

13-4700	6,653.60	
13-9110*		7,143.83-
Totals for Fund 13	7,143.83	7,143.83-
73-5800	450.00	
73-9110*		450.00-
Totals for Fund 73	450.00	450.00-
Totals for Register 000407	27,413.68	27,413.68-

* denotes System Generated entry

Net Change to Cash 9110 **27,413.68- Credit**

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-250005	75.00	Printed	01		BIGGS ASB (BIGGS ASB - Payee)
3005-250006	134.00	Printed	01		Biggs Post Office (Biggs Post - Payee)
3005-250007	25.00	Printed	01		Humberto Ornelas Ramos (Humberto Or - Payee)
3005-250008	25.00	Printed	01		Johnny Conn (Johnny Conn - Payee)
3005-250009	25.00	Printed	01		MASON MCLEAN (MASON MCLEA - Payee)
3005-250010	56.00	Printed	01		Ulrich, LaQuita (001238 - Emp)
3005-250011	34.61	Printed	01		Enke, Elizabeth (001434 - Emp)
3005-250012	1,153.87	Printed	01		AT&T (100086/1)
3005-250013	1,021.28	Printed	01		BUTTE AUTO PARTS (100115/1)
3005-250014	142.99	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-250015	3,571.75	Printed	01		CDW GOVERNMENT INC (100151/1)
3005-250016	1,652.20	Printed	01		CITY OF BIGGS (100164/1)
3005-250017	1,500.00	Printed	01		CSU CHICO REGIONAL & CONT ED (100563/1)
3005-250018	5,532.30	Printed	13		DANIELSEN COMPANY (100182/1)
3005-250019	5,250.00	Printed	01		Edpuzzle, Inc. (100828/1)
3005-250020	1,068.50	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-250021	3,116.49	Printed	01		LAKEVIEW PETROLEUM CO. (100304/2)
3005-250022	835.18	Printed	01		MJB SALES & SERVICE (100336/1)
3005-250023	2,581.35	Printed	13		NORCAL FOOD EQUIPMENT (100354/1)
3005-250024	1,615.80	Printed	13		PRO PACIFIC FRESH (100376/1)
3005-250025	2,298.87	Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-250026	17,050.00	Printed	01		TEHAMA CO DEPT OF EDUCATION (100444/1)
3005-250027	488.06	Printed	01		TPX COMMUNICATIONS (100764/1)
3005-250028	453.23	Printed	01		U S BANK OFFICE EQUIP FINANCE SERVICES (100458/1)
3005-250029	193.75	Printed	01		VERIZON WIRELESS (100467/1)
3005-250030	299.00	Printed	01		WEVIDEO (100747/1)

50,199.23

Number of Items

26 Totals for Register 000408

2023 FUND-OBJ Expense Summary / Register 000408

01-4100	5,549.00
01-4300	2,490.72
01-4303	3,116.49
01-5200	18,550.00

2023 FUND-OBJ Expense Summary / Register 000408 (continued)

01-5502	1,652.20	
01-5606	453.23	
01-5800	3,325.00	
01-5900	1,835.68	
01-5901	134.00	
01-9110*		37,106.32-
Totals for Fund 01	37,106.32	37,106.32-
13-4300	456.36	
13-4700	10,055.20	
13-6400	2,581.35	
13-9110*		13,092.91-
Totals for Fund 13	13,092.91	13,092.91-
Totals for Register 000408	50,199.23	50,199.23-

* denotes System Generated entry

Net Change to Cash 9110 50,199.23- Credit

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-250339	146.07 Printed	01		GOLD COUNTRY BANK CARD SERVICE CENTER (100235/1)

146.07 Number of Items 1 Totals for Register 000409

2023 FUND-OBJ Expense Summary / Register 000409

01-4300	107.24	
01-5800	38.83	
01-9110*		146.07-
Totals for Register 000409	146.07	146.07-

* denotes System Generated entry

Net Change to Cash 9110 146.07- Credit

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Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-250616	145.87	Printed	01		AUTUM CONN (AUTUM CONN - Payee)
3005-250617	25.00	Printed	01		CHRISTOPHER KROUPA (CHRISTOPHER - Payee)
3005-250618	150.00	Printed	73		CODY ROLES (CODY ROLES - Payee)
3005-250619	25.00	Printed	01		DAVID LEYVA GARCIA (DAVID LEYVA - Payee)
3005-250620	25.00	Printed	01		JOSELYN NAVARRO (JOSELYN NAV - Payee)
3005-250621	25.00	Printed	01		KANSAS BOWEN (KANSAS BOWE - Payee)
3005-250622	160.52	Printed	01		Morch, Casey Y (001100 - Emp)
3005-250623	60.21	Printed	01		Strattard, John (001201 - Emp)
3005-250624	255.36	Printed	01		Walsh, Cody J (001416 - Emp)
3005-250625	30.61	Printed	01		Enke, Elizabeth (001434 - Emp)
3005-250626	1,022.10	Printed	01		ANDES POOL SUPPLY (100077/1)
3005-250627	128.00	Printed	01		CA STATE DEPT OF JUSTICE ACCOUNTING OFFICE (100132/1)
3005-250628	303.01	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-250629	2.19	Printed	01		CENTURYLINK COMMUNICATIONS (100153/1)
3005-250630	3,707.88	Printed	13		DANIELSEN COMPANY (100182/1)
3005-250631	625.00	Printed	01		Intrinsic Admin Corp (100795/2)
3005-250632	49.89	Printed	01		GRAINGER INC (100240/1)
3005-250633	1,295.50	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-250634	1,663.62	Printed	01		J C NELSON SUPPLY CO (100275/1)
3005-250635	14,157.00	Printed	01		KEN SEIPERT (100592/1)
3005-250636	36.44	Printed	01		MACS MARKET (100318/1)
3005-250637	2,640.80	Printed	01		MCGRAW HILL EDUCATION INC (100326/1)
3005-250638	7,563.81	Printed	13		NORCAL FOOD EQUIPMENT (100354/1)
3005-250639	869.69	Printed	01		OFFICE DEPOT (100358/1)
3005-250640	2,063.26	Printed	13		PRO PACIFIC FRESH (100376/1)
3005-250641	831.35	Printed	13		SFS OF SACRAMENTO, INC (100443/2)

37,862.11

Number of Items

26 Totals for Register 000410

2023 FUND-OBJ Expense Summary / Register 000410

01-4100	2,640.80
01-4300	3,816.96
01-5200	255.36
01-5800	625.00

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 1/1/2023, Ending Check Date = 3/31/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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2023 FUND-OBJ Expense Summary / Register 000410 (continued)

01-5805	625.00	
01-5807	128.00	
01-5900	2.19	
01-6500	14,157.00	
01-9110*		22,250.31-
Totals for Fund 01	22,250.31	22,250.31-
13-4300	429.46	
13-4700	7,468.53	
13-6400	7,563.81	
13-9110*		15,461.80-
Totals for Fund 13	15,461.80	15,461.80-
73-5800	150.00	
73-9110*		150.00-
Totals for Fund 73	150.00	150.00-
Totals for Register 000410	37,862.11	37,862.11-

* denotes System Generated entry

Net Change to Cash 9110 37,862.11- Credit

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-251848	25.00	Printed	01		ABIGAIL ORSIE (ABIGAIL ORS - Payee)
3005-251849	25.00	Printed	01		CITLALLI SOTO SOTO (CITLALLI SO - Payee)
3005-251850	25.00	Printed	01		JAMES DAKE (JAMES DAKE - Payee)
3005-251851	25.00	Printed	01		RICARDO RODRIGUEZ (RICARDO ROD - Payee)
3005-251852	25.00	Printed	01		TYLAR AINSLIE (TYLAR AINSL - Payee)
3005-251853	357.48	Printed	01		ALHAMBRA SIERRA SPRINGS (100070/1)
3005-251854	63.84	Printed	01		PACIFIC STORAGE COMPANY AMERICAN MOBILE SHREDDING (100075/1)
3005-251855	75.93	Printed	01		BUTTE AUTO PARTS (100115/1)
3005-251856	688.00	Printed	01		BUTTE COUNTY SHERRIF S OFFICE RECORDS DIVISION (100125/1)
3005-251857	230.79	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-251858	267.86	Printed	01		CINTAS CORPORATION NO. 2 (100749/1)
3005-251859	5,139.43	Printed	01		CITY OF BIGGS (100164/1)
3005-251860	1,017.11	Printed	01		CompuGroup Medical, Inc (100796/1)
3005-251861	2,675.41	Printed	13		DANIELSEN COMPANY (100182/1)
3005-251862	2,250.00	Printed	01		DAVIS JOINT USD (100678/1)
3005-251863	310.00	Printed	01		FGL ENVIRONMENTAL (100221/1)
3005-251864	249.25	Printed	01		GOLD COUNTRY BANK CARD SERVICE CENTER (100235/1)
3005-251865	197.14	Printed	01		GRAINGER INC (100240/1)
3005-251866	1,470.96	Printed	01		Heggerty Phonemic Awareness Literacy Resources LLC (100831/1)
3005-251867	1,160.00	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-251868	2,951.38	Printed	01		J C NELSON SUPPLY CO (100275/1)
3005-251869	1,557.69	Printed	01		LAKEVIEW PETROLEUM CO. (100304/2)
3005-251870	161.56	Printed	01		MACS MARKET (100318/1)
3005-251871	1,585.50	Printed	01		MINASIAN MEITH ET AL (100335/1)
3005-251872	301.16	Printed	01		OFFICE DEPOT (100358/1)
3005-251873	9,093.54	Printed	01		PG&E (100369/1)
3005-251874	2,618.14	Printed	01		RECOLOGY BUTTE COLUSA (100384/1)
3005-251875	95.00	Printed	01		RIGHT WAY PEST CONTROL (100393/1)
3005-251876	4,260.13	Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-251877	47.47	Printed	01		Trend Enterprises, Inc. (100810/1)

38,949.77

Number of Items

30 Totals for Register 000411

2023 FUND-OBJ Expense Summary / Register 000411

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 1/1/2023, Ending Check Date = 3/31/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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2023 FUND-OBJ Expense Summary / Register 000411 (continued)

01-4200	154.63	
01-4300	6,170.26	
01-4303	1,557.69	
01-5502	5,139.43	
01-5503	9,093.54	
01-5504	2,618.14	
01-5800	4,123.43	
01-5802	1,585.50	
01-5807	688.00	
01-5808	95.00	
01-9110*		31,225.62-
Totals for Fund 01	31,225.62	31,225.62-
13-4300	705.03	
13-4700	7,019.12	
13-9110*		7,724.15-
Totals for Fund 13	7,724.15	7,724.15-
Totals for Register 000411	38,949.77	38,949.77-

* denotes System Generated entry

Net Change to Cash 9110 38,949.77- Credit

Register 000412 - 03/02/2023

Bank Account COUNTY - US Bank

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-252187	12.86 Printed	01		Enke, Elizabeth (001434 - Emp)
3005-252188	425.00 Printed	01		CALIFORNIA AG TEACHERS ASSN. (100140/1)
3005-252189	479.64 Printed	01		EPIC SPORTS INC BASKETBALL (100212/1)
3005-252190	2,215.13 Printed	01		GOLD COUNTRY BANK CARD SERVICE CENTER (100235/1)
3005-252191	3,595.50 Printed	01		INDUSTRIAL EQUIPMENT (100617/1)
3005-252192	106.06 Printed	01		THINK SOCIAL PUBLISHING, INC (100620/1)
3005-252193	1,316.19 Printed	01		U S BANK OFFICE EQUIP FINANCE SERVICES (100458/1)
3005-252194	750.75 Printed	01		Ventris Learning LLC (100830/1)

8,901.13 Number of Items 8 Totals for Register 000412

2023 FUND-OBJ Expense Summary / Register 000412		
01-4200	106.06	
01-4300	3,309.53	
01-5200	425.00	
01-5606	1,316.19	
01-5800	148.85	
01-7310	3,595.50	
01-9110*		8,901.13-
Totals for Register 000412	8,901.13	8,901.13-

* denotes System Generated entry

Net Change to Cash 9110 8,901.13- Credit

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Number	Amount Status	Fund	Cancel Register Id	Payee
3005-252477	93.64 Printed	01		Morch, Casey Y (001100 - Emp)
3005-252478	384.30 Printed	01		Dyer, Analyn (001371 - Emp)
3005-252479	40.24 Printed	01		Enke, Elizabeth (001434 - Emp)
3005-252480	599.69 Printed	01		BUTTE AUTO PARTS (100115/1)
3005-252481	3,802.50 Printed	13		DANIELSEN COMPANY (100182/1)
3005-252482	65.92 Printed	01		GRIDLEY COUNTRY FORD (100242/1)
3005-252483	1,082.50 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-252484	138.75 Printed	25		JACK SCHREDER & ASSOCIATES INC (100276/1)
3005-252485	487.91 Printed	01		KEN SEIPERT (100592/1)
3005-252486	1,802.44 Printed	01		LAKEVIEW PETROLEUM CO. (100304/2)
3005-252487	26.59 Printed	01		MACS MARKET (100318/1)
3005-252488	21,814.49 Printed	13		NORCAL FOOD EQUIPMENT (100354/1)
3005-252489	704.68 Printed	13		PRO PACIFIC FRESH (100376/1)
3005-252490	515.81 Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-252491	38,682.00 Printed	01		TERRY WILLIAMS FARMING (100446/1)
3005-252492	495.40 Printed	01		TPX COMMUNICATIONS (100764/1)
3005-252493	193.75 Printed	01		VERIZON WIRELESS (100467/1)

70,930.61

Number of Items

17 Totals for Register 000413

2023 FUND-OBJ Expense Summary / Register 000413

01-4300	1,250.79	
01-4303	1,802.44	
01-5200	384.30	
01-5800	38,747.92	
01-5900	689.15	
01-9110*		42,874.60-
Totals for Fund 01	42,874.60	42,874.60-
13-4300	159.83	
13-4700	5,942.94	
13-6400	21,814.49	
13-9110*		27,917.26-
Totals for Fund 13	27,917.26	27,917.26-
25-5800	138.75	
25-9110*		138.75-

2023 FUND-OBJ Expense Summary / Register 000413 (continued)

Totals for Fund 25	138.75	138.75-
Totals for Register 000413	70,930.61	70,930.61-

* denotes System Generated entry

Net Change to Cash 9110 70,930.61- Credit

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-252749	25.00 Printed	01		TIANNA COOPER (TIANNA COOP - Payee)
3005-252750	150.00 Printed	01		ROCHELLE LAIRD (100302/1)
3005-252751	23.73 Printed	01		PETERSON TRACTOR (100368/1)

198.73 Number of Items 3 Totals for Register 000414

2023 FUND-OBJ Expense Summary / Register 000414			
	01-4300	23.73	
	01-5800	175.00	
	01-9110*		198.73-
Totals for Register 000414		198.73	198.73-

* denotes System Generated entry

Net Change to Cash 9110 198.73- Credit

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Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-253702	28.80	Printed	01		Morch, Casey Y (001100 - Emp)
3005-253703	54.19	Printed	01		Enke, Elizabeth (001434 - Emp)
3005-253704	64,808.00	Printed	01		Alco Building Solutions ABS (100821/1)
3005-253705	338.01	Printed	01		ALHAMBRA SIERRA SPRINGS (100070/1)
3005-253706	484.76	Printed	01		AT&T (100086/1)
3005-253707	60.00	Printed	01		BUCKMASTER OFFICE SOLUTIONS (100112/1)
3005-253708	107.25	Printed	13		CA DEPT OF EDUCATION/FOOD DIST CASHIER'S OFFICE (100129/1)
3005-253709	972.44	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-253710	3,744.04	Printed	01		CDW GOVERNMENT INC (100151/1)
3005-253711	1.68	Printed	01		CENTURYLINK COMMUNICATIONS (100153/1)
3005-253712	250.00	Printed	01		CHRISTENSEN TELECOMMUNICATIONS (100163/1)
3005-253713	7,733.44	Printed	01		CITY OF BIGGS (100164/1)
3005-253714	5,410.36	Printed	13		DANIELSEN COMPANY (100182/1)
3005-253715	1,672.20	Printed	01		DIRECT SPORTS INC (100193/1)
3005-253716	890.10	Printed	13		GAGER S INC (100232/1)
3005-253717	22.40	Printed	01		GRAINGER INC (100240/1)
3005-253718	472.15	Printed	01		HONORS GRADUATION (100260/1)
3005-253719	828.50	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-253720	112.47	Printed	01		JIMMYS CUSTOM TROPHIES (100282/1)
3005-253721	120.99	Printed	01		MJB SALES & SERVICE (100336/1)
3005-253722	743.96	Printed	01		OFFICE DEPOT (100358/1)
3005-253723	208.26	Printed	01		Pitney Bowes Inc (100371/2)
3005-253724	1,774.70	Printed	13		PRO PACIFIC FRESH (100376/1)
3005-253725	95.00	Printed	01		RIGHT WAY PEST CONTROL (100393/1)
3005-253726	437.50	Printed	01		STLR dba Ryland (100804/1)
3005-253727	2,706.02	Printed	13		SFS OF SACRAMENTO, INC (100443/2)

94,077.22

Number of Items

26 Totals for Register 000415

2023 FUND-OBJ Expense Summary / Register 000415

01-4200	163.48
01-4300	8,768.11
01-4301	110.35
01-5502	7,733.44

2023 FUND-OBJ Expense Summary / Register 000415 (continued)

01-5606	60.00	
01-5800	1,025.51	
01-5808	95.00	
01-5900	486.44	
01-6200	64,808.00	
01-9110*		83,250.33-
Totals for Fund 01	83,250.33	83,250.33-
13-4300	1,452.32	
13-4700	9,374.57	
13-9110*		10,826.89-
Totals for Fund 13	10,826.89	10,826.89-
Totals for Register 000415	94,077.22	94,077.22-

* denotes System Generated entry

Net Change to Cash 9110 94,077.22- Credit

Register 000416 - 03/28/2023

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-254143	25.00	Printed	01		ANTHONY HOFF (ANTHONY HOF - Payee)
3005-254144	150.00	Printed	73		ASHLEY RUDD (ASHLEY RUDD - Payee)
3005-254145	300.00	Printed	73		ELAINE VERA AGUILERA (ELAINE VERA - Payee)
3005-254146	25.00	Printed	01		TARYN ROUSH (TARYN ROUSH - Payee)
3005-254147	1,398.49	Printed	01		Boyes, Stephen A (001054 - Emp)
3005-254148	27.37	Printed	01		Morch, Casey Y (001100 - Emp)
3005-254149	20.00	Printed	01		Garcia, Lauren N (001195 - Emp)
3005-254150	82.50	Printed	01		Ulrich, LaQuita (001238 - Emp)
3005-254151	392.55	Printed	01		A Z Bus Sales Inc (100057/4)
3005-254152	279.00	Printed	01		Institute for Educational Development (100833/1)
3005-254153	588.96	Printed	01		CLARK & SONS (100165/1)
3005-254154	66.72	Printed	01		DANIELSEN COMPANY (100182/1)
3005-254155	491.00	Printed	01		Electro-Mech Scoreboard Co. (100832/1)
3005-254156	2,406.58	Printed	01		GOLD COUNTRY BANK CARD SERVICE CENTER (100235/1)
3005-254157	11.33	Printed	01		GRAINGER INC (100240/1)
3005-254158	849.00	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-254159	75.00	Printed	01		ROCHELLE LAIRD (100302/1)
3005-254160	3,994.34	Printed	01		LAKEVIEW PETROLEUM CO. (100304/2)
3005-254161	392.60	Printed	01		MINASIAN MEITH ET AL (100335/1)
3005-254162	9,906.42	Printed	01		PG&E (100369/1)
3005-254163	3,000.00	Printed	01		Pitney Bowes Inc (100371/2)
3005-254164	737.49	Printed	13		PRO PACIFIC FRESH (100376/1)
3005-254165	1,458.75	Printed	13		SFS OF SACRAMENTO, INC (100443/2)

26,678.10

Number of Items

23 Totals for Register 000416

2023 FUND-OBJ Expense Summary / Register 000416

01-4200	2,161.28
01-4300	1,683.55
01-4303	3,994.34
01-5200	1,398.49
01-5503	9,906.42
01-5800	449.30
01-5801	200.00

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 1/1/2023, Ending Check Date = 3/31/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE ONLINE

Page 1 of 2

2023 FUND-OBJ Expense Summary / Register 000416 (continued)

01-5802	392.60	
01-5901	3,000.00	
01-9110*		23,185.98-
Totals for Fund 01	23,185.98	23,185.98-
13-4300	67.83	
13-4700	2,974.29	
13-9110*		3,042.12-
Totals for Fund 13	3,042.12	3,042.12-
73-5800	450.00	
73-9110*		450.00-
Totals for Fund 73	450.00	450.00-
Totals for Register 000416	26,678.10	26,678.10-

* denotes System Generated entry

Net Change to Cash 9110 26,678.10- Credit

2023 FUND-OBJ Expense Summary / Register 000416 (continued)

436,113.52

Number of Items

236 Totals for Org 006 - Biggs Unified School District

Item: Conduct a public hearing to sunshine negotiation proposal form Biggs Unified Teachers association (BUTA) to Biggs Unified School District.

Type of Item: Public Hearing

Purpose:

The purpose of this item is for the Board of Trustees to conduct a public hearing regarding the Biggs Unified Teacher Association (BUTA) Sunshine Negotiation Proposal for 2023-2024 to Biggs Unified School District (BUSD)

Background Information:

Sunshine proposals are the first step in contract negotiations. It informs the negotiating teams as to the issue they can expect to see at the bargaining table.

Details:

Biggs Teachers Association has identified the following articles to sunshine:

Article VI: Salaries

Article VII: Fringe Benefits

Biggs Unified School District has identified the following articles to sunshine:

Article VI: Salaries

Article XVIII: Vacancies

Item: Conduct a public hearing to sunshine negotiation proposal form California School Employees Association and its Biggs Chapter #268 to Biggs Unified School District.

Type of Item: Public Hearing

Purpose:

The purpose of this item is for the Board of Trustees to conduct a public hearing regarding the California School Employees Association and its Biggs Chapter #268 (CSEA) Sunshine Negotiation Proposal for 2023-2024 to Biggs Unified School District (BUSD)

Background Information:

Sunshine proposals are the first step in contract negotiations. It informs the negotiating teams as to the issue they can expect to see at the bargaining table.

Details:

California School Employees Association and its Biggs Chapter #268 (CSEA) has identified the following articles to sunshine:

Article 3 Fringe Benefits:

Article 4 Salaries/ Salary schedule:

Article 7 Bus Drivers:

Article 16 Layoffs:

Biggs Unified School District has identified the following articles to sunshine:

Article 3 Fringe Benefits:

Article 4 Salaries/ Salary schedule:

Article 11 Evaluations

BIGGS UNIFIED SCHOOL DISTRICT

April 19, 2023

Item Number: 13 A

Item Title: Fixed Asset Inventory Proposal - Records Consultants, Inc. (RCI)

Presenter: Analyn Dyer-CBO

Attachments: Proposal

Item Type: Consent Agenda Action Report Work Session Other

Background/Comments:

One of the audit findings for School Year 2021-22 in the District's Financial Statement is the misstatements, internal control and the actual fixed asset inventory of equipment. To comply with the auditor recommendations, the District's corrective action plan is have the actual inventory of Assets in placed. The last inventory counts was eight years ago. (School Year 2015/16).

Fiscal Impact:

Sum total of \$9,500 will be taken from General Fund for SY2022/23 and \$850 yearly maintenance fees year after.

Education Impact :

None

Recommendation:

Recommends the Board approve Records Consultant, Inc. Fixed Asset Inventory Proposal.



FIXED ASSET INVENTORY AND MANAGEMENT PROPOSAL

March 21, 2023

Ms. Analyn Dyer
Biggs Unified School District
300 B Street
Biggs, CA 95917

Dear Ms. Dyer,

Records Consultants, Inc. (RCI), a leading fixed asset management consulting company, is pleased to submit this proposal to Biggs USD for Fixed Asset Inventory and Management services to conduct a complete and accurate physical inventory and reconciliation of all qualifying assets at all locations and facilities throughout the district. The proposed services are tailored to support GASB Statement 34 and best practices in effective and efficient asset management for local government entities.

Over the last 29 years, RCI has completed comparable projects for more than 1,200 clients throughout the United States. Each year we conduct 250-300 Fixed Asset Inventories and Management projects for new and existing clients with a commitment to providing unsurpassed quality and client service. We are often referred to new clients by external auditors familiar with our work. Our experienced inventory specialists are experts at the physical inventory and reconciliation process. This proposal includes our robust software system, a state-of-the-art Fixed Asset Management Program (FAMP 11.1), for asset tracking with helpful features for reporting disposition, valuation, and depreciation.

We believe that RCI is unique in the industry because of our commitment to satisfaction and delivering complete, comprehensive asset data and required reporting. Our diligence and accuracy of the physical inventory, reconciliation reporting, cost research, and reporting tools in our FAMP 11.1 software set us apart. With RCI, you can have confidence in your fixed asset reporting.

PURPOSE

RCI Fixed Asset Inventory and Management services and the FAMP 11.1 software system are specifically designed to assist school districts with inventory controls, depreciation calculations and to support financial reporting requirements of GASB Statement 34. Our system was developed to comply with both Generally Accepted Accounting Principles (GAAP) and Governmental Accounting, Auditing and Financial Reporting (GAAFR) guidelines.

In addition to our physical inventory services, RCI includes assistance to provide actual or estimated purchase cost and/or replacement cost. Our program enables school districts to track asset disposition from original purchase to final disposition/disposal.



SCOPE

This proposal is for a project that includes a physical on-site inventory of fixed assets at all District campuses/facilities. RCI will place a bar code label on each item valued at \$500.00 or more, plus “sensitive” items to include computers, laptops, tablets, printers and scanners. RCI will record the description, bar code number and location (building and room) of each item. Each item will be recorded as an individual record, citing description, manufacturer, model, serial number, bar code number, old tag number (if tied to a viable database). Typically, bar codes will be attached to the vehicle titles rather than on the vehicles themselves. Computers will be tagged on the CPU only. **Additionally, the project includes group counts by room and location of specified items (i.e. desks, chairs, filing cabinets, etc.) not bar coded and costing less than \$500.00.**

Room coding the entrance to each room to distinguish that particular room from any other in the District is extremely important. It enables the program to process identical room numbers (such as Office Room 101) in multiple locations. The database will show both the bar code room number and the District’s description for that room.

RCI will provide experienced inventory specialists to accomplish the physical on-site inventory. All personnel are employees of RCI; no subcontractors or part-time help will be used. We normally begin work at 8:00 a.m. and continue into the evening. **The RCI field team will conduct work in classrooms/facilities while rooms are not in use (i.e. lunch breaks, etc.).**

ACTUAL/ESTIMATED ACQUISITION COSTS

To fully comply with reporting and depreciation guidelines, our mutual goal is to report the actual acquisition costs of your fixed assets. When actual costs cannot be obtained, “replacement cost” will be used for all items for which an acquisition date can be established. Replacement cost is the current average cost for the type of asset. When acquisition date is not available, RCI will work with client staff members to determine the estimated acquisition date. Single-line items representing significant outlays (software, etc.) can be reported as line item entries based on information provided by the District.

SOFTWARE

RCI believes that you should be able to add, delete and modify asset data as necessary. The RCI Fixed Asset Management Program (FAMP 11.1) software is provided at **no additional charge.**

RCI FAMP 11.1 was developed by RCI specifically for local government entities. FAMP 11.1 operates in both a desktop version and a mobile version using Motorola series handheld scanners. The software is a Windows-based multi-user program.



The data input fields for RCI’s FAMP 11.1 are:

<i>Campus Number</i>	<i>Depreciation Method</i>	<i>Check Number</i>	<i>Remarks</i>
<i>Building Number</i>	<i>Condition Code</i>	<i>Vendor</i>	<i>Date Data Modified</i>
<i>Room Number</i>	<i>Cost</i>	<i>Program Codes</i>	<i>Cost-Code-ID</i>
<i>Item Description</i>	<i>Item Account Class</i>	<i>Funding Code</i>	<i>(Actual/Estimated)</i>
<i>Federally Funded</i>	<i>Quantity</i>	<i>Disposition Method</i>	<i>Salvage Value</i>
<i>Serial Number</i>	<i>Manufacturer</i>	<i>Disposition Date</i>	<i>Purchase Date</i>
<i>Old ID Number</i>	<i>Model</i>	<i>Useful/estimated life</i>	10 User-Defined fields
<i>Bar Code Number</i>	<i>Invoice Number</i>	<i>P.O. Number</i>	

FAMP 11.1 software allows data to be exported/imported to/from most accounting applications.

FAMP 11.1 software is Open Database Compliant (ODBC). The program is fully networkable and will run on a Windows based server. The program can be password protected from unauthorized users or set up to allow various levels of access (user from campus A can access data for campus A, but not campus B). FAMP 11.1 uses Microsoft SQLite to support multiple users without cost to purchase additional SQL license.

DEPRECIATION REPORTING

FAMP 11.1 software depreciates asset values using the straight-line method to ensure local governments comply with GASB 34 guidelines. Our software will depreciate each bar coded item for the number of years of useful life based on the purchase date, salvage value (if any), and original cost. **The software can filter for any desired capitalization level (e.g. \$1,500.00, \$5,000.00).** To help satisfy EDGAR reporting requirements, the system can filter by category to allow depreciation of specific items, such as depreciating technology equipment from a specific funding source with a value of \$1,000.00 or more.

CUSTOMER RESPONSIBILITIES

You should have one person from the District available to assist our Project Coordinator with specific information (cost, acquisition date, etc.) of assets. This information is usually found in the Business or Finance Office, but may also be found in IT, Maintenance or other departments. This information is essential for the calculation of depreciation. In the event the acquisition date for a given asset is not available from existing records, you will need to provide an estimated acquisition date to calculate depreciation.

Providing cost detail on computer equipment is especially important, since the physical placement of equipment may prevent collection of model and serial number, and the wide variety of internal components that can be found (without changing the external appearance of the “box”) may make determination of actual cost impossible.

Our software program incorporates useful life of the asset based on recommendations of various auditors and other authoritative agencies. You can amend any of these “useful life” estimates based on decisions made by your administration or external auditors.

Prior to the on-site portion of the project, we will request that you provide fire escape plans (or other similar floor plans) and a list of unusual equipment or an existing database in an electronic format. It is very important that your personnel be aware of our presence and that we will be accessing to all areas of the District. Specific



personnel (perhaps facilities or other designated staff) will need to help our on-site team identifying locations throughout the District and should have keys available to provide access to all buildings and rooms. These individuals will not be needed full-time, but **ready-access to them is critical to conducting an efficient physical inventory.**

DELIVERABLES

Delivery of final data, reports and FAMP 11.1 system is usually within six weeks of completion of the on-site work. The District will receive:

1. Numbered bar code labels affixed to all controlled items of property (each item valued at \$500.00 or more, plus defined sensitive items)
2. District-wide listing of all inventoried assets by description and current location (campus/building and room)
3. An Operating Guide for the system software
4. The FAMP 11.1 software system and database for all inventoried items that can produce numerous reports including the following:
 - a. Total Inventory Report
 - b. Asset Inventory Report – by bar code
 - c. Capitalization Report
 - d. Depreciation Report
 - e. Disposal Report
 - f. Federally Funded Report
 - g. Acquisition Reports
 - h. Room Listing

Reports can be customized and filtered in many ways, such as by location, department, date ranges, valuation ranges, etc.



WORK ESTIMATES AND ASSUMPTIONS

This proposal assumes:

1. RCI has carefully prepared this Fixed Asset Inventory and Management proposal based on an estimated total of 50 classrooms. Our pricing calculations are based directly on this information and are submitted 'in good faith' assuming the information provided is accurate. If the number of classrooms significantly exceeds these estimates, RCI reserves the right to adjust its fees accordingly. The RCI Project Coordinator will identify this overage to your point of contact as soon as any additional work requirement becomes apparent. Any additional fees will be applied to the final invoice.
2. All inventoried assets are owned by the District. No leased equipment will be inventoried unless requested by you.
3. The District will provide RCI all available asset acquisition costs & dates and will work with RCI to determine reasonable and defensible acquisition dates when actual dates cannot be established. Calculation of depreciation is dependent upon actual acquisition costs and dates.
4. Land, Land Improvements, Buildings & Infrastructure Assets will not be surveyed or inspected as part of this inventory project and the corresponding data will not be included in final asset reports provided by RCI. Services for inventory of infrastructure assets and cost research can be arranged with RCI, but additional fees will apply.

PRICING

The Fixed Asset Inventory and Management services will be provided for a flat fee of **\$ 9,500.00**. This fee includes tagging and scanning all fixed assets with original purchase cost of \$500.00 and above, including "group counts". (Item "A" on the acceptance page). RCI will require an initial payment of **\$ 6,650.00** payable at the end of the on-site portion of this project, and the remainder due upon completion of the project. Terms, net 10 days.

OPTIONAL PRODUCTS & SERVICES

TRAINING

The delivered product includes a removable USB-drive containing the populated asset database, accompanied by system loading and operating instructions. If optional on-site training is desired it can be provided at the rate of **\$2,500.00 for one on-site day**. Additional days on the same RCI training trip can be scheduled at the rate of \$350.00 per day.

The training consists of instruction for both the system operator and any personnel who will perform inventories, should you elect to perform future inventories. RCI strongly recommends that on-site training be done in conjunction with the delivery of the populated database (Item "B" on acceptance page).



BAR CODES

Additional polyvinyl bar code labels, to allow for perpetuation of the system, are \$0.18 each (Item "C" on acceptance page).

ANNUAL TECHNICAL SUPPORT

Free telephone technical support is included for the first 60 calendar days following the completed project. RCI will bill \$850.00 per year after the initial 60 days to retain this customer support for two designated District employees. If after the free 60-day period, you elect not to use this yearly-billed service, RCI will continue to support you for a fee of \$250.00 per incident (Item "D" on acceptance page).

AUTHORIZATION

When you are ready to schedule this project, please sign and date the acceptance page and return it to RCI via email or fax.

**Please note that we do not need a PO or PO # to schedule the work and we typically schedule projects two to three months in advance. **

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "S Surbaugh", written over a faint, larger version of the signature.

Steve Surbaugh
Account Manager



FIXED ASSET INVENTORY AND MANAGEMENT PROPOSAL

DATED MARCH 21, 2023

ACCEPTANCE BY BIGG USD

BIGGS, CALIFORNIA

Please check the services authorized.

- A. Based on an estimated count of 50 classrooms, RCI provides this Fixed Asset Inventory and Management proposal (including FAMP 11.1 software) for a flat fee of **\$ 9,500.00**. RCI will require an initial payment of **\$ 6,650.00** payable at the end of the on-site portion of this project, and the remainder due upon completion of the project. Terms, net 10 days.
- B. On-site training @ a rate of \$ 2,500.00 for the first day and \$350.00 for each additional day desired on the same trip
- C. Customer technical support @ \$850.00 per year
- D. _____ Polyvinyl Bar Code Labels for perpetuation of the system @ \$0.18 each

Name _____ Title _____

Signature _____ Date _____

Phone Number _____ Fax Number _____

Email _____ Purchase Order # _____

BIGGS UNIFIED SCHOOL DISTRICT

April 19, 2023

Item Number: 13 B

Item Title: Title III, Part A- MOU with Sutter County Superintendent of Schools

Presenter: Analyn Dyer-CBO

Attachments: Memorandum of Understanding

Item Type: Consent Agenda Action Report Work Session Other

Background/Comments:

California Department of Education Title III Part A Limited English Proficient Program is requiring any Local Education Agency to join any County Office of Education if the funding allocation is below the threshold of \$10K. BUSD Title III Part A allocation is \$6,130. SCSS will act as the fiscal agent for the consortium and responsible to file required expenditure reports to CDE.

Fiscal Impact:

None

Education Impact :

SCSS will provide trainings, professional development, and quarterly meetings to BUSD ELD Coordinator. SCSS will also assess the needs of any additional support such as reference books/materials for Language Enhancements and Academic Achievements of our EL Students.

Recommendation:

Recommends the Board approve the MOU with Sutter County Superintendent of Schools.

**Elementary and Secondary Education Act, Title III, Part A,
Limited English Proficient Student Program Consortium**

Memorandum of Understanding, 2022-2023 School Year

This Memorandum of Understanding represents the agreed-upon program, services and products to be provided limited-English-proficient (called English learners [ELs] under California laws) students in the Sutter County Office of Education (SCSOS - including Feather River Academy, AeroSTEM, and Pathways Charter Academy), Biggs Unified School District, Brittan Elementary School District, Browns Elementary School District, East Nicolaus Joint Union High School District, Franklin Elementary School District, Marcum-Illinois Union School District, Meridian Elementary School District, Nuestro Elementary School District, Pleasant Grove Joint Union School District, Sutter Union High School District, Winship-Robbins Elementary School District, and Twin Rivers Charter School. The Sutter County Superintendent of Schools will act as lead local education agency (LEA) and member. The consortium shall be named the Sutter County Consortium.

The SCSOS will be responsible for acting as the fiscal agent for the Consortium and will file the required expenditure reports and maintain fiscal records. The Consortium will plan to expend all Title III funds during the **2022-23** grant year. SCSOS must continue to serve as the fiscal agent for the Consortium for the duration of the 27 months grant period and/or until all the funds are expended, **after which time the California Department of Education (COE) will invoice the SCSOS for any remaining balance.**

According to the **2022-23** California Longitudinal Pupil Achievement Data System information submitted by the Members to the COE, the Sutter County Consortium enrolled **375** EL students, which results in a sub-grant amount of approximately **\$46,913** (\$125.10 per student) and products as indicated below:

Program/Service/Product	Approximate Cost
Lead LEA will claim up to 2% Administrative Costs (Grant amount allocation 2%)	\$825
Reimburse salaries of Senior Director/Title III Coordinator and/or Professional Development Coordinators . Support includes professional development and preparation time for the Title III Coordinator in order to provide consortium-wide professional development to member districts. Additional support specific to English learners and long-term English learners can be provided to include training with the ELA/ELD Framework, implementation of instructional materials for ELs, classroom strategies , data management and analysis, creating individual learning plans, and test administration training.	\$24,813
Supplemental Resources and training for Member Districts including consumables and teacher editions for the <i>Academic Vocabulary Toolkit</i> , by author and prior presenter for SCSOS, Dr. Kate Kinsella and Theresa Hancock.	\$19,275
Miscellaneous including mileage and supplies	\$2,000
Total Consortium Grant Allocation	\$46,913

- Changes regarding the provision, scope and/or nature of these services must be made by agreement of the Members.
- Funds must be used within the 27 months grant period.
- In addition to the above services and products, the SCSOS will coordinate quarterly meetings for the purpose of assessing the needs of the Consortium.

Lastly, the SCSOS will be responsible for completing and submitting the Annual Survey and any other evaluation necessary to the COE. Signature of the LEA representative represents the consortium has met and conferred and the member LEAs are in agreement to all stated.

Biggs Unified School District and the Sutter County Superintendent of Schools, Curriculum, Instruction, and Accountability Department, enter into this agreement on:



Analyn Dyer
Chief Business Officer

03/16/23

Date



Kristi Johnson
Senior Director, Educational Services
Sutter County Superintendent of Schools

3/14/23

Date



Tom Reusser.
Superintendent
Sutter County Superintendent of Schools

3-13-23

Date

Guidesheet 03.2023: March 2023 Update Packet 

Status: ADOPTED

Original Adopted Date: 03/16/2023 | Last Reviewed Date: 03/16/2023

**CSBA POLICY GUIDESHEET
March 2023**

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0420.4 - Charter School Authorization

Policy updated to reference that, until January 1, 2025, the Governing Board is prohibited from approving a petition for the establishment of a new charter school offering nonclassroom-based instruction, and provide that a district under state receivership is not in a position to absorb the fiscal impact of a proposed charter school. Policy also updated to reference pending litigation brought by each of CSBA's Education Legal Alliance and Napa Valley Unified School District against the State Board of Education (SBE) regarding SBE's authority to reverse the denial of a charter school petition by making a determination that a board abused its discretion in denying the petition.

Administrative Regulation 0420.4 - Charter School Authorization

Regulation updated to reflect **NEW LAW (AB 740, 2022)** which extends to a foster youth's attorney and county social worker and an Indian child's tribal social worker, and if applicable, county social worker, required notifications regarding involuntary removal of a student, and provides that these individuals, with the addition of a foster youth's educational rights holder, have the same rights as a parent/guardian to receive a suspension notice, expulsion notice, manifestation determination notice, involuntary transfer notice, and other documents and related information. Regulation also updated to expand the material regarding (1) procedures for suspension or expulsion, including the requirement for written notice of the intent to remove the student and the right to initiate a hearing, and material related to processes for notification to the district when a student is expelled or leaves the charter school without graduating or completing the school year, and (2) the final audit when a charter school closes.

Board Policy 3555 - Nutrition Program Compliance

Policy updated to clarify that prohibited discrimination includes alleged discrimination on the basis of race, color, national origin, age, sex, sexual orientation, gender identity, or disability. Policy also updated to reflect United States Department of Agriculture CRD memorandum 01-2022, "Application of Bostock v. Clayton County to Program Discrimination Complaint Processing," which clarifies that prohibited sex discrimination includes discrimination on the basis of gender identity and sexual orientation. Policy also updated to include that complaints against a program operator that is not an educational agency shall be filed with or referred to the California Department of Education.

Exhibit(1) 3555 - Nutrition Program Compliance

Exhibit updated to reflect current language of the United States Department of Agriculture Nondiscrimination Statement.

Board Policy 4030 - Nondiscrimination in Employment

Policy updated to reflect **NEW LAW (SB 523, 2022)** which adds reproductive health decisionmaking as a form of prohibited discrimination, and prohibits an employer from requiring an applicant or employee to disclose information relating to an employee's reproductive health decisionmaking.

Board Policy 4218 - Dismissal/Suspension/Disciplinary Action

Policy updated to reflect **NEW LAW (AB 2413, 2022)** which prohibits a district from suspending, demoting, or dismissing a permanent classified employee who timely requests a hearing pending the outcome of that hearing.

Administrative Regulation 4218 - Dismissal/Suspension/Disciplinary Action

Regulation updated to clarify that a classified employee against whom a recommendation for disciplinary action has been issued may remain on active duty or may be placed on paid leave pending a hearing on the charges. Regulation also updated to reflect **NEW LAW (AB 2413, 2022)** which prohibits a district from

suspending without pay, suspending or demoting with a reduction in pay, or dismissing a permanent classified employee who timely requests a hearing unless it is found by a preponderance of the evidence at the time discipline was imposed that the employee (1) engaged in criminal misconduct, (2) engaged in misconduct that presents a risk of harm to students, staff, or property, or (3) committed habitual violations of the district's policies or regulations. Additionally, regulation updated to provide that a district may cease paying an employee if a decision has not been rendered within 30 days of the date the hearing was requested.

Administrative Regulation 5113 - Absences and Excuses

Regulation updated to reflect **NEW LAW (SB 955, 2022)** which includes, as another type of required excused absence, the absence of a middle school or high school student for the purpose of participating in a civic or political event, as defined, provided that the student notifies the school ahead of the absence, and **NEW LAW (AB 181, 2022)** which no longer requires the State Board of Education to update its illness verification regulations as necessary to account for including, as a personal illness excused absence, a student's absence for the benefit of the student's mental or behavioral health. Regulation also updated to clarify that absences for participation in religious exercise or to receive moral and religious instruction are excused, but that in order for districts to receive average daily attendance funding for such absences, the Governing Board is required to first adopt a resolution permitting an excused absence for such purposes.

Administrative Regulation 5131.41 - Use of Seclusion and Restraint

Regulation updated to clarify the limited exception when seclusion and/or behavioral constraint may be used, and to reflect that it cannot be applied for longer than necessary to contain the dangerous behavior. Regulation also updated to include, as appropriate, concepts from the December 2022 Davis Joint Unified School District Resolution Agreement with the U.S. Department of Education, Office for Civil Rights, regarding the use of seclusion and restraint as it relates to a free appropriate public education for students with disabilities. Regulation also updated to add a new section "Documentation of Seclusion and Restraint."

Administrative Regulation 5144 - Discipline

Regulation updated to incorporate **NEW GUIDANCE** from the U.S. Department of Education, Office for Civil Rights, issued to help districts support students with disabilities and avoid discriminatory discipline practices.

Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process

Regulation updated to provide that "suspension" does not include removal from class, as specified, so long as removal from a particular class does not occur more than once every five school days, add definitions related to electronic acts as a mode of bullying, include that a teacher may, in addition to suspending a student from class, refer a student for specified acts to the Principal or designee for consideration of a suspension from school, and clarify that immediate suspension is required for any student found at school or a school activity away from school who committed any of the enumerated acts for which a recommendation of expulsion is required. Regulation also updated to reflect **NEW LAW (AB 740, 2022)** which provides for additional due process procedures for suspension of foster youth and Indian children.

Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities)

Regulation updated to reflect **NEW GUIDANCE** from the U.S. Department of Education's Office of Special Education and Rehabilitative Services, which recommends that districts identify ways to significantly reduce the use of exclusionary discipline and its disproportionate effect on student with disabilities, and the U.S. Department of Education's Office for Civil Rights, which provides that, for a student with a disability under Section 504, schools are required to conduct a manifestation determination before implementing a disciplinary removal that will significantly change the placement of the student due to discipline for (1) removal from class or school for more than 10 consecutive school days, or (2) a series of removals from class or school that together total more than 10 school days in a school year and constitute a pattern of removal. Regulation also updated to emphasize that suspension or expulsion of a student with disabilities be in accordance with Board Policy 5144.1 - Suspension and Expulsion/Due Process, and that when a student with disabilities exhibits behavior which impedes the student's own learning or that of others, the student's individualized education program (IEP) team consider positive behavioral interventions and supports, and other strategies, to address the behavior. Additionally, regulation updated, for conceptual alignment, to move material regarding the monitoring of the number of days of a suspension of student with an IEP, and reflect **NEW LAW (AB 740, 2022)** which provides that a foster youth's educational rights holder, attorney, and county social worker, and an Indian child's tribal social worker and, if applicable, county social worker, have the same rights as a parent/guardian to receive a suspension notice, expulsion notice, manifestation determination notice and invitation to the manifestation determination meeting, involuntary transfer notice, and other documents and related information.

Administrative Regulation 6115 - Ceremonies and Observances

Regulation updated to reflect **NEW LAW (AB 1655, 2022)** which adds June 19, "Juneteenth National Independence Day," to the list of holidays on which public schools must be closed and **NEW LAW (AB 1801, 2022)** that adds Genocide Remembrance Day to the list of days districts are authorized to close. Regulation also updated to clarify language regarding days on which schools are required to be closed based on appointment by the Governor or President, and to encourage districts to observe a moment of silence on September 11th Remembrance Day, as authorized by law.

Board Policy 6146.1 - High School Graduation Requirements

Policy updated to reflect **NEW LAW (SB 532, 2022)** which expands and strengthens the exemptions from graduation requirements for highly mobile student populations, and includes a requirement for districts to annually report to the California Department of Education regarding the number of students who, for the prior school year, graduated with an exemption from district-established graduation requirements, as specified.

Board Policy 6173 - Education for Homeless Children

Policy updated to reflect **NEW LAW (AB 408, 2022)** which (1) **mandates** that districts establish homeless education program policies and update those policies at least once every three years, and (2) requires the liaison for homeless students to offer annual training to district employees providing services to students experiencing homelessness and to inform such employees of the availability of training and the services provided by the liaison. Policy also updated to reflect **NEW LAW (AB 2375, 2022)** which requires districts, regardless of whether they received American Rescue Plan Act of 2021 funds, to annually administer a housing questionnaire for the purpose of identifying students experiencing homelessness, including unaccompanied minors, and annually report that number of students to the California Department of Education (CDE). Additionally, policy updated to reflect **NEW LAW (SB 532, 2022)** which requires districts to annually report to CDE the number of students experiencing homelessness who graduated with an exemption from district-established graduation requirements that are in addition to statewide coursework requirements. Policy updated throughout to change language from "homeless student" to "student experiencing homelessness."

Administrative Regulation 6173 - Education for Homeless Children

Regulation updated to reflect **NEW LAW (AB 408, 2022)** which (1) **mandates** that districts establish homeless education program policies and update those policies at least once every three years, and (2) requires the liaison for homeless students to offer annual training to district employees providing services to students experiencing homelessness and to inform such employees of the availability of training and the services provided by the liaison. Regulation also updated to clarify what factors to consider when determining the "best interest" of the student in enrollment decisions. Additionally, regulation updated to reflect **NEW LAW (AB 181, 2022)** which exempts a student classified as unduplicated from paying a fee for transportation and **NEW LAW (SB 532, 2022)** which provides, when a student experiencing homelessness transfers into a district school, for additional requirements regarding the transfer of coursework and credits, exemptions from district-established graduation requirements, and for the option to remain in school to complete district-established or statewide course requirements. Regulation updated throughout to change language from "homeless student" to "student experiencing homelessness."

Board Policy 6173.1 - Education for Foster Youth

Policy updated to move material regarding a safe learning environment toward the beginning of the policy as it is philosophical in nature and has general implications, and reflect **NEW LAW (SB 532, 2022)** which requires districts to annually report to the California Department of Education regarding the number of foster youth who, for the prior school year, graduated with an exemption from district-established graduation requirements that are in addition to statewide coursework requirements.

Administrative Regulation 6173.1 - Education for Foster Youth

Regulation updated to reflect **NEW LAW (AB 181, 2022)** which (1) amends the definition of foster youth, and (2) requires districts that provide home-to-school transportation and other transportation expressly provided by in law to waive transportation fees for foster youth. Regulation also updated to align the definition of "school of origin" with code language, reflect **NEW LAW (AB 740, 2022)** which provides that a foster youth's educational rights holder, attorney, and county social worker have the same rights as a parent/guardian to receive a suspension notice, expulsion notice, manifestation determination notice, involuntary transfer notice, and other documents and related information and **NEW LAW (SB 532, 2022)** which provides, when a foster youth transfers into a district school, for additional requirements regarding the transfer of coursework and credits, exemptions from district-established graduation requirements, and for the option to remain in school to complete district-established or statewide course requirements.

Board Policy 6177 - Summer Learning Programs

Policy updated to clarify that summer learning programs are part of the Expanded Learning Opportunities (ELO) Program and to reflect the requirements of the ELO programs to offer access to specified students, as provided in **NEW LAW (AB 181 and 185, 2022)**. Policy also updated to reference **NEW GUIDANCE** from the California Department of Education which clarifies that districts are prohibited from charging fees for summer school.

Administrative Regulation 6184 - Continuation Education

Regulation updated to more closely align with code language the component of the district's continuation education program that is in regard to coordinating instruction and training with the student's home, employment and other agencies and reflect **NEW LAW (AB 740, 2022)** which (1) extends the requirement to provide written notice of the opportunity to request a meeting with the Superintendent or designee prior to an involuntary transfer, to a foster youth's educational rights holder, attorney and social worker, or an Indian child's tribal social worker, and if applicable, county social worker, and (2) provides that a foster youth's educational right's holder, attorney, and county social worker, and an Indian child's tribal social worker, and, if applicable, a county social worker, have the same rights as a parent at such meeting with the Superintendent or designee. Regulation also updated to include an additional condition required by law for voluntary enrollment in continuation education classes, which is that the transfer is voluntary and that the student has a right to return to the student's previous school.


Board Bylaw 9270 - Conflict of Interest

Bylaw updated to reflect **NEW LAW (SB 1439, 2022)** which makes applicable to elected district officers the prohibition against accepting, soliciting, or directing a contribution of more than \$250 from any party or participant to a proceeding involving a license, permit, or other entitlement for use, including a contract, or from that person's agent, while the proceeding is pending before the Board and for 12 months following the date a final decision is rendered in the proceeding, and from participating in making, or in any way attempting to use the official position to influence the Board's decision when a district officer received a contribution of more than \$250 from a party or participant in the preceding 12 months, as specified. Bylaw also updated to clarify, for a Board member who manages public investments, that when an item on the consent calendar is one in which the Board member has a financial interest, the Board member is required to either make a motion to remove the item from the consent calendar or abstain from voting on the consent calendar.

Board Bylaw 9320 - Meetings and Notices

Bylaw updated to reflect **NEW LAW (AB 2449, 2022)** which (1) requires Boards to maintain and implement a procedure for receiving and resolving requests for reasonable accommodation for individuals with disabilities, to resolve any doubt in favor of accessibility, and to give notice of the procedure for receiving and resolving requests for accommodation in each instance in which notice of the time of a meeting is otherwise given or the agenda is otherwise posted, and (2) adds procedures for "Teleconferencing During a Personal Emergency" and "Teleconferencing for 'Just Cause'". Bylaw also updated to reflect **NEW LAW (AB 2647, 2022)** which provides a procedure for complying with the Brown Act when distributing materials to the Board less than 72 hours before a regular meeting and outside of regular business hours. Additionally, bylaw updated to reference the expiration of the California COVID-19 State of Emergency on February 28, 2023 and to clarify that a Board may utilize "Teleconferencing During a Proclaimed State of Emergency," if all terms are met pursuant to Government Code 54953, until January 1, 2024.

Supporting Documents

 [March 2023 Guidesheet](#)

BEFORE THE GOVERNING BOARD OF
BIGGS UNIFIED SCHOOL DISTRICT
BUTTE, COUNTY, CALIFORNIA

**In the matter of: CHANGES TO THE
SIGNATORIES OF THE BIGGS UNIFIED SCHOOL DISTRICT
U.S. BANK ACCOUNTS**

RESOLUTION # 2022 2023 #05

WHEREAS, The Biggs Unified School District maintains a revolving cash savings/checking account, certificate of Deposits at U.S. Bank;

WHEREAS, Ms. Analyn Dyer was appointed Chief Business Officer of Biggs Unified School District effected December 01, 2022.

WHEREAS, Ms. Lorelle Mudd resigned as Chief Business Officer of Biggs Unified School District effected November 30, 2022.

WHEREAS, Mr. Douglas Kaelin continues to serve as Superintendent and Ms. Moneek Graves continues to serve as Fiscal Assistant;

NOW, THEREFORE, BE IT RESOLVED that the following signatory changes be made to the district revolving cash bank savings, checking and certificate of deposits accounts:

- Add: Ms. Analyn Dyer
- Remove: Ms.Lorelle Mudd
- Maintain: Mr. Douglas Kaelin and Ms. Moneek Graves

DULY PASSED AND ADOPTED, this 19th day of April, 2023 by the Governing Board of Biggs Unified School District by the following roll call vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Signed and approved by me after its passage.

Linda Brown, Board President

America Navarro, Clerk

BEFORE THE GOVERNING BOARD OF
BIGGS UNIFIED SCHOOL DISTRICT
BUTTE, COUNTY, CALIFORNIA

**In the matter of: CHANGES TO THE
SIGNATORIES OF THE BIGGS UNIFIED SCHOOL DISTRICT
SELF HELP FEDERAL UNION REVOLVING ACCOUNT**

RESOLUTION # 2022 2023 #06

WHEREAS, The Biggs Unified School District maintains a revolving cash savings/checking account at Self Help Federal Union;

WHEREAS, Ms. Analyn Dyer was appointed Chief Business Office effected December 01, 2022 and Moneek Graves appointed as Fiscal Assistant effected July 1, 2020.

WHEREAS, Ms. Lorelle Mudd resigned as Chief Business Officer effected November 30, 2022; and Ms. Loretta Long, Admin Assistant/ Human Resources Director be remove to the Self Help Federal Union Revolving Account of Biggs Unified School District effective April, 19, 2023;

WHEREAS, Mr. Douglas Kaelin continues to serve as Superintendent;

NOW, THEREFORE, BE IT RESOLVED that the following signatory changes be made to the district revolving cash bank savings and checking account at Self Help Federal Union Bank.

Add: Ms. Analyn Dyer and Moneek Graves
Remove: Ms.Lorelle Mudd and Loretta Long
Maintain: Mr. Douglas Kaelin

DULY PASSED AND ADOPTED, this 19th day of April, 2023 by the Governing Board of Biggs Unified School District by the following roll call vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Signed and approved by me after its passage.

Linda Brown, Board President

America Navarro, Clerk

Biggs Unified School District
2023-24
Negotiations With
Biggs Unified Teachers' Association

District's Initial Sunshine Proposal

April 19, 2023

Pursuant to Article XXV of the Agreement between the Biggs School District (District) and the Biggs Unified Teachers' Association (BUTA), the Governing Board of the District opens the following article for the 2023-2024 school year negotiations.

1. COMPENSATION
2. ARTICLE XVIII Vacancies

DATED: 4-6-23



Doug Kaehn, Superintendent

Doug Kaelin

From: Tammie Loftin <tloftin@biggs.org> on behalf of Tammie Loftin
Sent: Thursday, March 16, 2023 2:48 PM
To: Doug Kaelin; Melissa Attebury; Board of Trustees
Cc: Holly Perkins; Casey Morch; Charlene Locey; Lauren Garcia; Ashleigh Aldridge
Subject: RE: Article

Salary and benefits.

From: Doug Kaelin <dkaelin@biggs.org>
Sent: Thursday, March 16, 2023 2:25 PM
To: Tammie Loftin <tloftin@biggs.org>; Melissa Attebury <Maa95917@gmail.com>; Board of Trustees <board@biggs.org>
Cc: Holly Perkins <hperkins@biggs.org>; Casey Morch <cmorch@biggs.org>; Charlene Locey <clocey@biggs.org>; Lauren Garcia <lgarcia@biggs.org>; Ashleigh Aldridge <aaldrige@biggs.org>
Subject: RE: Article

So that I'm clear the article BUTA is asking to open is Article VII?

2023-2024 Initial Proposal
from the
California School Employees Association and its Biggs Chapter #268 (CSEA)
to the
Biggs Unified School District

To the Governing Board of the Biggs Unified School District:

The California School Employees Association and its Biggs Chapter #268 (CSEA) submit the following initial proposal for contract negotiations to the Biggs Unified School District (District), thereby satisfying the Public Notice legal requirements:

Article 3 Fringe Benefits: CSEA will negotiate an increase to the cap on benefits.

Article 4 Salaries/ Salary schedule: CSEA will negotiate a fair and equitable salary increase and address the minimum wage.

Article 7 Bus Drivers: CSEA will negotiate to change the reimbursement for first time applicants

Article 16 Layoffs: CSEA will negotiate to update the layoff language to comply with the law

CSEA will negotiate the reclassification of the Bus Driver-Dispatch-Custodian and the Special Circumstance Aide and Special Circumstance Aide/ SDC

BIGGS UNIFIED SCHOOL DISTRICT

April 19, 2023

Item Number: 15 A

Item Title: Bidding Summary -E-Rate Proposal to Upgrade Cabling Infrastructure

Presenter: Analyn Dyer, CBO

Attachments: Bidding Evaluation Metrix

Item Type: Consent Agenda Action Report Work Session Public Hearing

Background/Comments:

The Bidding Evaluation Metrix summary attached hereto is awarded to CDWG, lowest bid out of the three vendors. The purchase agreement with CDWG does not obligate the district to purchase the items, instead it does satisfy E-Rate requirements to have an executed agreement in place prior to applying the funds.

Fiscal Impact:

The E-Rate provide funding to upgrade cabling infrastructure for all district sites contributing 80% of the cost of the project. A sum total of \$17,491.45 will be added to the budget for the SY 2023/24. This project will be taken from Fund 25- Capital Facilities Fund. No district funds are committed at this time.

Education Impact:

This project seeks to provide upgrade cabling sufficient to make best use of the switches and wireless access points already in possession. Provides maximized internet access throughout district sites by upgrading all cabling to current industry standards construction and bandwidth and to provide expansion of the WIFI capabilities.

Recommendation:

Information only. No board action is required at this time.

E-rate Evaluation Matrix

Biggs Unified School District

Funding Year 2023/24

E-Rate Form 470 Number: 230015857
 Allowable Contract Date: 3/9/20232
 RFP Closing Date: 3/9/2023
 Service: Network Electronics

Vender Name:		CDWG	GigaKom	TwoTrees
Selection Criteria	Maximum Points	\$87,457.23	\$94,520.15	\$99,711.40
		Score	Score	Score
	Pricing	40	40	30
	Compliant with RFP and District needs	20	20	20
	Prior experience with proposer	20	20	10
	References	10	10	10
	Prior E-rate experience	10	10	10
Other (describe)				
Overall Ranking		100	80	78

Vendor Selected:	CDWG	Financial Summary	
Approved By:	<i>Quincy Boyd</i>	Total	\$87,457.23
Title:	<i>CPD</i>	E-rate share (80%)	\$69,965.78
Date:	<i>03/13/2023</i>	LEA share (20%)	\$17,491.45

E-RATE PURCHASE AGREEMENT

This E-Rate Customer Purchase Agreement (this "Agreement") is entered into on April 1, 2023 ("Effective Date") and is made by and between CDW Government LLC an Illinois limited liability corporation with an office at 230 N. Milwaukee Ave., Vernon Hills, Illinois 60061 ("Seller"), and Biggs Unified School District, a non-profit school or library eligible for Universal Service funding, as defined below.

E-Rate Contract Number	100448	Spin #	143005588
E-Rate Funding Year	2023	FCC Registration #	0012123287
Customer	Biggs Unified School District 300 B Street Biggs, CA, 95917	Seller	CDW Government LLC 230 N. Milwaukee Avenue Vernon Hills, IL 60061
Effective Date	April 1, 2023	Quoted Items (see exhibit 1)	470# 230015857

1. DEFINITIONS

As used in the Agreement, the following terms shall have the meanings set forth below:

- A. "Universal Service Administrative Co." or "USAC" – The not for profit organization designated by the U.S. Federal Communications Commission ("FCC") to administer and ensure compliance with the Universal Services Fund.
- B. "SLP" - The Schools and Libraries Program of the Universal Service Fund, which includes the E-Rate Program and that is administered by USAC under the direction of the FCC.
- C. "E-Rate" – The education rate funding program that is a part of SLP that provides discounts to keep students and library patrons connected to broadband and voice services and which is one of the programs that form the Universal Service Program.
- D. "Funding Commitment Decision Letter" or "FCDL" – A letter that a Customer receives from USAC which indicates the applicable discount amount for a specific funding year.
- E. "Products" – E-Rate eligible products or services that include computer related hardware but are not limited to caching servers, routers, switches, wireless access points, installation, and warranty maintenance and other items which are eligible for E-Rate discounts in accordance with the rules issued by USAC.
- F. "Funding Year" – The specific calendar period, as defined by the SLP, during which the Customer is approved for funding or discounts on Products. FY 2023 is in reference to the program year.

2. TERMS AND CONDITIONS

All orders submitted to Seller by Customer for Products under this Agreement are subject to the terms and conditions on Seller's website at <https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html> (the "Sales and Service Projects"), unless otherwise stated herein.

3. PURCHASE AUTHORIZATIONS

A. E-Rate Status

- i. Customer represents and warrants that it qualifies as eligible under the SLP to receive E-Rate funding.
- ii. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THIS AGREEMENT, WHEN EXECUTED, CONSTITUTES A CONTRACT AS REQUIRED BY USAC and the SLP.

B. E-Rate Purchases

- i. Customer represents and warrants that all purchases made under this Agreement shall be for its own use and that it is eligible to receive E-Rate funding as specified by USAC.
- ii. IN ACCORDANCE WITH FCC REQUIREMENTS, THE CUSTOMER SHALL SUBMIT A COMPLETED AND SIGNED FCC FORM 486 TO USAC The Form 486 shall be approved by USAC prior to order placement with Seller.

4. ORDERING AND ASSISTANCE

E-RATE PURCHASE AGREEMENT

A. Ordering

Purchase orders shall be submitted directly to Seller at:

CDW Government LLC
Attn: E-Rate Sales
230 N. Milwaukee Avenue
Vernon Hills, IL 60061
Phone: 800-328-4239
Facsimile: Please fax Purchase Orders to your Account Manager

B. Other Requirements

- i. All purchase orders shall include 1) a contact name; 2) phone number; 3) purchase order number; 4) part number; 5) Product description; 6) original and discounted Product price 7) percentage Customer owes and percentage SLP owes (if applicable) 8) ship to location; 9) bill to location; and 10) FRN number for each part number. SEPARATE PURCHASE ORDERS SHALL BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS SHALL BE SUBJECT TO ACCEPTANCE BY SELLER.
- ii. If the Customer is unable to commit the full purchase order amount, any balance remaining that was not funded or approved for payment by USAC will be the responsibility of the Customer. The Customer must add the following language to its purchase order:

“The total cost of this purchase order is \$_____. The E-Rate portion is \$_____, and is committed by USAC. If there is any issue with the E-Rate portion, Biggs Unified School District accepts full responsibility for the cost of this purchase, \$_____.”

C. Assistance with Order

- i. Customer may call 1-800-328-4239 to get assistance on any purchase order. Any terms or conditions stated in or on the Customer’s purchase order which are inconsistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall not be valid, are considered null and void and shall not be applicable to or binding on Seller.
- ii. FOR PRODUCTS WHICH ARE DISCONTINUED AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BY SELLER BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO OFFER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE, IF AVAILABLE, UPON SLP’S APPROVAL OF THE PRODUCT SUBSTITUTION.

5. PRICE AND PAYMENT TERMS

- i. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller’s opinion, Customer’s financial condition, previous payment record, or the nature of Customer’s relationship with Seller so warrants.
- ii. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable laws and regulations.

A. Price

The Price shall be as set forth on the Customer’s quote from Seller and which is in the form attached hereto as Exhibit I, and as amended from time to time. All prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer.

B. Payment Terms

- i. Customer must choose one of the following payment methods. However, Customers that choose to order Products prior to receiving their FCDL must follow the BEAR payment method.

Form 474 Service Provider Invoice (SPI) Method
Seller will invoice the Customer for the Product price, as set forth on the Product quote, net of the FCDL amount. Customer shall be responsible for making payment within thirty (30) days from date of invoice.

Form 472 Billed Entity Applicant Reimbursement (BEAR) Method

E-RATE PURCHASE AGREEMENT

Seller will invoice Customer, upon Product shipment, for the total purchase price without regard to any SLP funding applied to that purchase price for the Products. Customer shall pay the invoiced amount within thirty (30) days from the date of invoice.

- ii. Seller accepts BEAR orders beginning April 1 before the beginning of the Funding Year. Seller accepts SPI orders beginning July 1 of the Funding Year when Customer has received its FCDL. Seller DOES NOT accept SPI orders before July 1 of the Funding Year.
- iii. All payments, regardless of method, shall be submitted to "Accounts Receivable" at the Seller's address listed above.
- iv. CUSTOMER MAY EITHER WAIT TO PLACE AN ORDER PRIOR TO OR AFTER RECEIPT OF ITS FCDL. IN THE EVENT THAT CUSTOMER PLACES AN ORDER PRIOR TO RECEIPT OF THE FCDL, CUSTOMER SHALL BE RESPONSIBLE FOR PAYMENT OF THE ENTIRE PURCHASE PRICE WITHOUT REGARD TO SLP FUNDING.

6. NON-ASSIGNABILITY AGREEMENT

Customer shall not assign or otherwise transfer its rights or delegate its obligations under this Agreement without Seller's advance written consent. Any attempted assignment, transfer or delegation without such consent shall be void.

- i. The term of this Agreement shall commence on April 1, 2023 ("Effective Date") and be valid through the later of the Funding Year 2023 or 9/30/2024.
- ii. Seller may terminate this Agreement at any time for any reason upon thirty (30) days prior written notice to the Customer.

Customer may terminate this Agreement or withdraw an order upon written notice to Seller if: (a) funds are not appropriated to Customer under this program, or (b) Customer's School Board rejects this Agreement ("Termination Notice"). In the event that Customer terminates this Agreement due to non-appropriation of funds, or termination for convenience, then Seller may immediately cease performance. However, the Customer shall remain liable for any Products that have shipped or services, already provided, or have been subscribed or purchased prior to Seller's receipt of the Termination Notice. Customer shall also be responsible for any of Seller's out-of-pocket costs arising as a result of any such termination.

- iii. In the event Customer receives an extension of funding from SLP, Customer will notify Seller in writing and the parties may agree to execute an amendment to extend this Agreement.

7. NOTICES

All notices and other communications required or permitted under this Agreement shall be served in person or sent by U.S. mail, Federal Express, or equivalent carrier to the party's address listed above.

8. GENERAL

If any term or provision herein is determined to be illegal or unenforceable, the validity or enforceability of the remainder of the terms or provisions herein will remain in full force and effect.

9. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between Seller and Customer and supersedes and replaces any and all previous and contemporaneous communications, representations or agreements between the parties, whether oral or written, regarding transactions hereunder. No provision of this Agreement may be waived or modified except by an amendment signed by an authorized representative of each party.

10. GOVERNING LAW

This Agreement will be governed by the laws of CA, without regard to conflicts of law rules. Any litigation will be brought exclusively in a federal or state court located in the state or commonwealth where Customer's location identified above, and the parties consent to the jurisdiction of the federal and state courts located therein, submit to the jurisdiction thereof. The parties further consent to the exercise of personal jurisdiction.

11. DOCUMENT RETENTION

All documents related to this Agreement will be kept on file by both parties for a period of ten (10) years after the project completion in accordance with the rules of the SLP.

E-RATE PURCHASE AGREEMENT

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CDW Government LLC



(Authorized Signature)

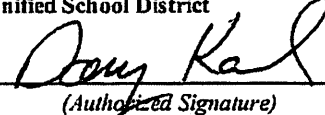
Anup Sreedharan

Printed Name

Title: Sr.Mgr.,Program Sales

Date: 3/14/2023

Biggs Unified School District



(Authorized Signature)

Doreen Kaelin

Printed Name

Title: Superintendent

Date: 3/16/23

E-RATE PURCHASE AGREEMENT

EXHIBIT I

03/02/2023 - 3/9/2023 12:00:00 AM



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

MONEEK GRAVES,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

All items are 100% eRate eligible but USAC has the final say in what is or isn't eligible

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NGNF285	3/2/2023	ERATE	6463186	\$87,457.23

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Cisco Catalyst 9500 - switch - 16 ports - managed - rack-mountable</u> Mfg. Part#: C9500-16X-EDU UNSPSC: 43222612 Contract: MARKET	1	5120985	\$9,375.00	\$9,375.00
<u>Cisco Network and Digital Network Architecture Advantage - Term License (3</u> Mfg. Part#: C9500-DNA-L-A-3Y UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: MARKET	1	4859381	\$3,865.00	\$3,865.00
<u>Cisco Catalyst 9200 - switch - 48 ports - managed - rack-mountable</u> Mfg. Part#: C9200-48P-EDU UNSPSC: 43222612 Contract: MARKET	6	5407265	\$4,000.00	\$24,000.00
<u>Cisco Digital Network Architecture Essentials - Term License (3 years) - 48</u> Mfg. Part#: C9200-DNA-E-48-3Y UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: MARKET	6	5396222	\$700.00	\$4,200.00
<u>Cisco Catalyst 9200 Series Network Module - expansion module - 10 Gigabit S</u> Mfg. Part#: C9200-NM-4X= UNSPSC: 43201404 Contract: MARKET	6	5490715	\$995.00	\$5,970.00
<u>Cisco Catalyst 9200 - switch - 48 ports - managed - rack-mountable</u>	1	5407265	\$4,000.00	\$4,000.00

QUOTE DETAILS (CONT.)

Mfg. Part#: C9200-48P-EDU
 UNSPSC: 43222612
 Contract: MARKET

<u>Cisco Digital Network Architecture Advantage - Term License (3 years) - 48</u>	1	5439256	\$2,335.00	\$2,335.00
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Mfg. Part#: C9200-DNA-A-48-3Y
 UNSPSC: 43233204
 Electronic distribution - NO MEDIA

<u>Cisco Catalyst 9200 Series Network Module - expansion module - 10 Gigabit S</u>	1	5490715	\$995.00	\$995.00
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Mfg. Part#: C9200-NM-4X=
 UNSPSC: 43201404
 Contract: MARKET

<u>HPE Aruba AP-615 (US) - Campus - wireless access point - 802.11a b g n ac a</u>	33	7169248	\$425.00	\$14,025.00
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Mfg. Part#: R7J50A
 Contract: MARKET

<u>HPE Aruba AP-MNT-B Campus AP Type B Mount Bracket Kit</u>	33	5617107	\$11.50	\$379.50
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Mfg. Part#: R3J16A
 UNSPSC: 31162313
 Contract: MARKET

<u>Cisco Catalyst 9500 - switch - 16 ports - managed - rack-mountable</u>	1	5120985	\$9,500.00	\$9,500.00
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Mfg. Part#: C9500-16X-EDU
 UNSPSC: 43222612
 Contract: MARKET

<u>Cisco Network and Digital Network Architecture Advantage - Term License (3</u>	1	4859381	\$3,865.00	\$3,865.00
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Mfg. Part#: C9500-DNA-L-A-3Y
 UNSPSC: 43233204
 Electronic distribution - NO MEDIA
 Contract: MARKET

SUBTOTAL	\$82,509.50
SHIPPING	\$0.00
SALES TAX	\$4,947.73
GRAND TOTAL	\$87,457.23

PURCHASER BILLING INFO	DELIVER TO
Billing Address: BIGGS UNIFIED SCHOOL DISTRICT ACCOUNTS PAYABLE-VENDOR DECLARATION 300 B ST DISTRICT TECHNOLOGY DEPT BIGGS, CA 95917-9732 Phone: (530) 868-1281 Payment Terms: ERATE QUOTES ONLY	Shipping Address: BIGGS UNIFIED SCHOOL DISTRICT MONEEK GRAVES 300 B ST DISTRICT TECHNOLOGY DEPT BIGGS, CA 95917-9732 Phone: (530) 868-1281 Shipping Method: DROP SHIP-GROUND
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Ian Rodnick | (877) 655-1832 | ianrodn@cdw.com

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BIGGS UNIFIED SCHOOL DISTRICT

April 19, 2023

Item Number: 15 E

Item Title: PG&E On-Bill Financing Program

Presenter: Analyn Dyer, CBO

Attachments: Loan Agreement and Projections

Item Type: Consent Agenda Action Report Work Session Public Hearing

Background/Comments:

Pacific Gas and Electric Company, Green Energy Innovations and Biggs Unified School District entered into agreement to install, update, modify, and modernize electricity for Richvale Elementary School located at 5236 Church Street, Richvale, California. The zero project costs will equates the energy efficiency measures for years ahead.

Fiscal Impact:

An estimated savings of 9,463.60 KWh or an estimated Annual savings of \$2,754.24.

The sum total of \$15,700 for 69 months or \$227.54/month will take effect in May or June 2023 PG& E billing cycle. The District is seeing significant change on the current billing.

Recommendation:

Information only. No board action is required at this time.



CALIFORNIA STATE GOVERNMENT CUSTOMERS ON-BILL FINANCING LOAN AGREEMENT

The undersigned customer ("Customer") has contracted for the provision of energy efficiency/demand response equipment and services (the "Work") which qualify for one or more of PG&E's applicable rebate or incentive programs. Subject to the conditions (including the process for Adjustment and preconditions to funding) set forth below, Pacific Gas and Electric Company ("PG&E") shall extend a loan (the "Loan") to Customer in the amount of the loan balance (the "Loan Balance") pursuant to the terms of this On-Bill Financing Loan Agreement ("Loan Agreement") and PG&E's rate schedules E-OBF and/or G-OBF, as applicable (the "Schedule").

To request the Loan, Customer has submitted a completed On-Bill Financing Application and associated documentation as required by PG&E (the "Application"). Collectively the Application and this Loan Agreement (including any Adjustment hereunder) comprise the "Agreement".

1. Customer shall arrange for its Contractor, as identified at the end of this Agreement ("Contractor"), to provide the Work as described in the Application.
2. The estimated Loan Balance is set forth below. The total cost of the Work as installed, rebate/incentive for qualifying energy efficiency measures, Loan Balance, monthly payment, and loan term specified in this Loan Agreement may be adjusted, if necessary, after the Work and the post-installation inspection described in the Application and/or herein are completed (the "Adjustment"). The Adjustment will be calculated using the actual total cost of the Work, as installed, and the estimated energy savings (as described in the Application) of such Work. In no event will the Loan Balance be increased without Customer's written consent, even if Customer is eligible for such increased Loan Balance. Moreover, in no event will the Loan Balance exceed the maximum loan amount stipulated in the Application. Customer understands that in order to be eligible for the Loan, the initial Loan Balance for Work may not fall below the minimum loan amount, nor may the payback period exceed the maximum payback period. **Accordingly, if after the Adjustment, the Loan Balance falls below the minimum loan amount or if the simple payback period exceeds the program maximum payback period, each as described in the Application, PG&E shall have no obligation to extend the Loan, as the Work would not meet program requirements.** The Adjustment described in this paragraph will be communicated to the Customer in writing and will automatically become part of this Loan Agreement, except that any proposed increase in the Loan Balance will only become part of this Loan Agreement upon Customer's written consent to such increase.
3. **PG&E shall have no liability in connection with, and makes no warranties, expressed or implied, regarding the Work.** The Parties acknowledge and agree that PG&E is only providing the State with financing. The Customer has independently hired contractors ("State Contractors") to perform the work on behalf of the Customer to qualify for financing. The Customer acknowledges and agrees that the State Contractors are not third party beneficiaries to this agreement between the Customer and PG&E. To the extent authorized by law and subject to appropriation of the Legislature, the Customer agrees that it will look only to State Contractors for any claims related to the installed equipment or its performance and that PG&E shall have no responsibility or liability, except for the payment of the loan proceeds, and the Customer shall indemnify PG&E for any claims made by the State Contractors against PG&E.
4. Customer represents and warrants that (a) Customer is receiving this Loan solely for Work obtained in connection with Customer's business, and not for personal, family or household purposes; (b) Customer, if not an individual or a government agency, is duly organized, validly existing and in good standing under the laws of its state of formation, and has full power and authority to enter into this Agreement and to carry out the provisions of this Agreement. Customer is duly qualified and in good standing to do business in all jurisdictions where such qualification is required; (c) this Loan Agreement has been duly authorized by all necessary proceedings, has been duly executed and delivered by Customer and is a valid and legally binding agreement of Customer duly enforceable in accordance with its terms; (d) no consent, approval, authorization, order, registration or qualification of or with any court or regulatory authority or other governmental body having jurisdiction over Customer is required for, and the absence of which would adversely affect, the legal and valid execution and delivery of this Loan Agreement, and the performance of the transactions contemplated by this Loan Agreement; (e) the execution and delivery of this Loan Agreement by Customer hereunder and the compliance by Customer with all provisions of this Loan Agreement: (i) will not conflict with or violate any Applicable Law; and (ii) will not conflict with or result in a breach of or default under any of the terms or provisions of any loan agreement or other contract or agreement under which Customer is an obligor or by which its property is bound; and (f) all factual information furnished by Customer to PG&E in the Application and pursuant to this Agreement is true and accurate.
5. The Application must include the Federal Tax Identification Number or Social Security Number of the party who will be the recipient of the checks for the rebate/incentive or any Loan proceeds. Checks may be issued directly to the Customer or its designated Contractor or both, for the benefit of the Customer, as specified below. Customer acknowledges that PG&E will not be responsible for any tax liability imposed on the Customer or its contractor in connection with the transactions contemplated under the Agreement, whether by virtue of the Loan contemplated under the Agreement, or otherwise, and Customer shall indemnify PG&E for any tax liability imposed upon PG&E as a result of the transactions contemplated under the Agreement.

6. Upon completion of the Work, Customer shall send a written confirmation of completion to PG&E's On-Bill Financing Program Administrator at the address listed in Section 15. Within 60 days after receiving the confirmation, PG&E (a) will conduct a post installation inspection and project verification, including review of invoices, receipts and other documents as required by PG&E to verify the correctness of any amounts claimed by Customer; and (b) will adjust, if necessary, the total cost, incentive, Loan Balance, monthly payment, and loan term as stated above. Customer shall give PG&E reasonable access to its premises and the Work. If the Work conforms to all requirements of the Agreement and all amounts claimed by Customer as Work costs are substantiated to PG&E's reasonable satisfaction, PG&E will issue a check ("Check") to Customer or Contractor (as designated by Customer in Section 15) for all amounts PG&E approves for payment in accordance with the Agreement. The date of such issuance is the "Issuance Date". If the Check is issued to Customer, Customer shall be responsible for paying any outstanding fees due to Contractor for the Work. If the Check is less than the amount due from Customer to Contractor, Customer shall be responsible for the excess due to the Contractor.
7. Customer shall repay the Loan Balance to PG&E as provided in this Loan Agreement irrespective of whether or when the Work is completed, or whether the Work is in any way defective or deficient, and whether or not the Work delivers energy efficiency savings to Customer.
8. The monthly payments will be included by PG&E on the Account's regular energy service bills, or by separate bill, in PG&E's discretion. Regardless whether the monthly payments are included in the regular utility bill or a separate loan installment bill, the following repayment terms will apply:
 - a. The Customer agrees to repay to PG&E the Loan Balance in the number of payments listed below and in equal installments (with the final installment adjusted to account for rounding), by the due date set forth in each PG&E utility bill or loan installment bill rendered in connection with Customer's account (identified by the number set forth below) ("Account"), commencing with the bill which has a due date falling at least 30 days after the Issuance Date.
 - b. If separate energy service bills and loan installment bills are provided, amounts due under this Loan Agreement as shown in the loan installment bill shall be deemed to be amounts due under each energy services bill to the Account, and a default under this Loan Agreement shall be treated as a default under the Account.
 - c. If the Customer is unable to make a full utility bill payment in a given month, payment arrangements may be made at PG&E's discretion.
 - d. Any partial bill payments received for a month will be applied in equal proportion to the energy charges and the loan obligation for that month, and the Customer may be considered in default of both the energy bill and the loan installment bill.
 - e. Further payment details are set forth below.
9. Any notice from PG&E to Customer regarding the Program or the transactions contemplated under the Loan Agreement may be provided within a PG&E utility bill or loan installment bill, and any such notices may also be provided to Customer at the address below or to the Customer's billing address of record in PG&E's customer billing system from time to time, and in each case shall be effective five (5) days after they have been mailed.
10. The Loan Balance shall not bear interest.
11. Customer may, without prepayment penalty, pay the entire outstanding loan balance in one lump sum payment provided the customer first notifies PG&E by telephoning the toll free phone number (1-800-468-4743), and by sending written notice to PG&E On-Bill Financing Program Administrator at the address listed below, in advance of making the lump sum payment. Accelerated payments that are received from Customer without PG&E's prior approval may, at PG&E's sole discretion, be applied proportionally to subsequent energy charges and Loan repayments and PG&E shall have no obligation to apply accelerated payments exclusively to reduction of the outstanding Loan.
12. The entire outstanding Loan Balance will become immediately due and payable, and shall be paid by Customer within 30 days if: (i) the Account is closed or terminated for any reason; (ii) Customer defaults under the Agreement; (iii) Customer sells the equipment forming part of the Work to any third party; or (iv) Customer becomes Insolvent. Customer becomes "Insolvent" if: (i) Customer is unable to pay its debts as they become due or otherwise becomes insolvent, makes a general assignment for the benefit of its creditors, or suffers or permits the appointment of a receiver for its business or assets or otherwise ceases to conduct business in the normal course; or (ii) any proceeding is commenced by or against Customer under any bankruptcy or insolvency law that is not dismissed or stayed within 45 days.
13. Customer understands that without limiting any other remedy available to PG&E against Contractor or Customer, **failure to repay the Loan Balance in accordance with the terms of the Agreement could result in shut-off of utility energy service, adverse credit reporting, and collection procedures, including, without limitation, legal action.**
14. If there is any conflict among the documents comprising the Agreement, the following order of priority shall apply: 1. this Loan Agreement; 2. the Application; 3. any documents attached to the Application.

15. STATE OF CALIFORNIA REQUIREMENT

a. All Payment Obligations Subject to Appropriation

The Customer acknowledges that the cost incurred pursuant to this Loan Agreement will be part of the monthly bill for electricity use. All payment obligations and the Work replacement obligations of the Customer under this Loan Agreement or any related agreement or application is subject to appropriation by the Legislature of the State of California.

b. No Lien or Encumbrance; Subordination:

(1) Notwithstanding any other provision in this Loan Agreement – , PG&E acknowledges that nothing in this Loan Agreement shall constitute a mortgage, charge, assignment, transfer, pledge, lien or encumbrance upon either the Work or any part of the buildings, structures or related facilities in which the Work is constructed, installed or situated (collectively, the "Related Facilities"). Accordingly, PG&E agrees it will not record or file any instrument that would indicate or imply it has a security interest in the Related Facilities, including but not limited to a UCC-1.

(2) In addition to the preceding paragraph (a), if this Loan Agreement were ever construed or deemed to create any such encumbrance, then: (i) this Loan Agreement shall be junior and subordinate and subject in all respects to the terms and conditions of any and all leases, and indentures related to lease revenue bonds issued by the State Public Works Board of the State of California or any other issuer of bonds on behalf of the state concerning the Related Facilities entered into in the past, the present or the future (the "Senior Security Documents"); and (ii) any term or condition of this Loan Agreement relating to any right, title or interest in the Related Facilities or other benefits derived there from shall be in all respects junior and subordinate to, and subject to the terms of, the Senior Security Documents.

16. Loan Particulars.

This table is to be completed by PG&E

Total Cost	Incentive	Customer Buy- Down (if applicable)	Loan Balance ¹	Monthly Payment	Term ² (months)	Number of Payments
\$ 15,700.00	\$ -	\$ -	\$ 15,700.00	\$ 227.54	69	69

Check Made Payable to Customer or Contractor **CONTRACTOR**
 [customer to select payment method. Note that only one check can be issued]

17. This agreement at all times shall be subject to such modifications as the California Public Utilities Commission may direct from time to time in the exercise of its jurisdiction.

Federal Tax ID or Social Security #, Customer	Federal Tax ID or Social Security #, Contractor
94-6002126	27-2053169

PG&E Account # / Service Agreement #
8480932076 / 8480932982

Account Name, Customer	Name, Contractor
Primary Customer Name: BIGGS UNIFIED SCHOOL DISTRICT - 5236 CHURCH ST Project ID: RICHVALE ELEMENTARY SCHOOL FA ID: 013888	Sfadia Inc dba Green Energy Innovations, Agnes Lee

Customer Address (For OBF Check Delivery)	Contractor Address (For OBF Check Delivery)
	8485 Artesia Blvd Unit #A
	Buena Park CA 90621

Name and Title of Authorized Representative of Customer	Name and Title of Authorized Representative of Contractor
DOUG KAELIN	Agnes Lee, Sfadia Inc dba Green Energy Innovations

Signature of Authorized Representative of Customer
E-SIGNED by DOUG KAELIN on 2022-10-19 15:59:54 GMT

Date
October 19, 2022

ACCEPTED: Pacific Gas and Electric Company

By	Date
E-SIGNED by Amber Williams on 2022-10-20 18:10:24 GMT	October 20, 2022
PG&E On-Bill Financing Authorized Representative	

Address:
 On-Bill Financing Program
 Mail Code N6G
 Pacific Gas and Electric Company
 PO Box 770000
 San Francisco, CA 94177-0001

¹ The Loan Balance shall not exceed two-hundred fifty thousand dollars (\$250,000), except where, in PG&E's sole opinion, the opportunity for uniquely large energy savings exist, in which case the Loan Balance may exceed two-hundred fifty thousand dollars (\$250,000) but shall not exceed four million dollars (\$4,000,000).

² The loan term in months will be established by PG&E at the time of the OBF Loan Agreement initiation. The maximum loan term shall be one hundred and twenty (120) months.

**On-Bill Financing Program (OBF)
 Loan Calculation Summary Sheet
 Simple project payback per meter**

Customer Name: BIGGS UNIFIED SCHOOL DISTRICT - 5236 CHURCH ST

Project Number: FA ID: 013888

Calculations from: Original

(A) PROJECT COST FOR MEASURES	(B) REBATES or INCENTIVES	Customer Down Payment or Buy-Down	CUSTOMER TOTAL LOAN AMOUNT	(C) CUSTOMER AVERAGE RATE PER kWh	(D) CUSTOMER AVERAGE RATE PER Therm	(E) ESTIMATED ANNUAL ENERGY SAVINGS (kWh)	(F) ESTIMATED ANNUAL GAS SAVINGS (Therm)	ESTIMATED ANNUAL ENERGY COST SAVINGS	SIMPLE PAYBACK IN YEARS
\$ 15,700.00	\$ -	\$ -	\$ 15,700.00	\$ 0.29	\$ -	9,463.60	-	\$ 2,754.24	5.70

PAYBACK IN MONTHS BASED ON EXPECTED ENERGY SAVINGS	LOAN TERM (MONTHS) (1 month added for bill neutrality)	CUSTOMER FIXED MONTHLY LOAN PAYMENT	ESTIMATED MONTHLY ENERGY COST SAVINGS
68	69	\$ 227.54	\$ 229.52

(C) = (From utility bill) Total \$ amount (12-month) / Total kWh (same 12-month)

(D) = (From utility bill) Total \$ amount (12-month) / Total therm (same 12-month)

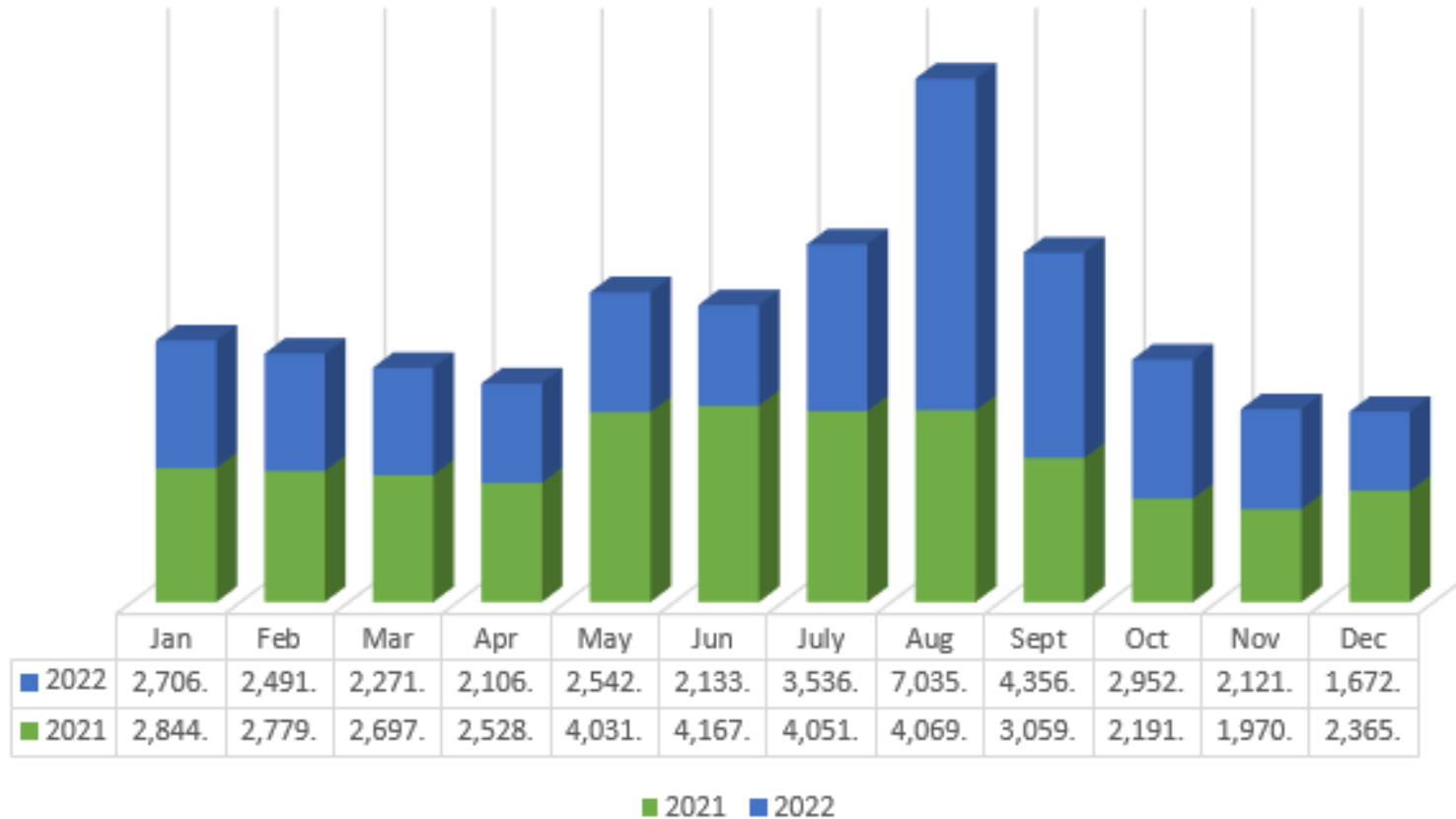


BIGGS UNIFIED SCHOOL DISTRICT

Richvale Elem. School Electricity Usage

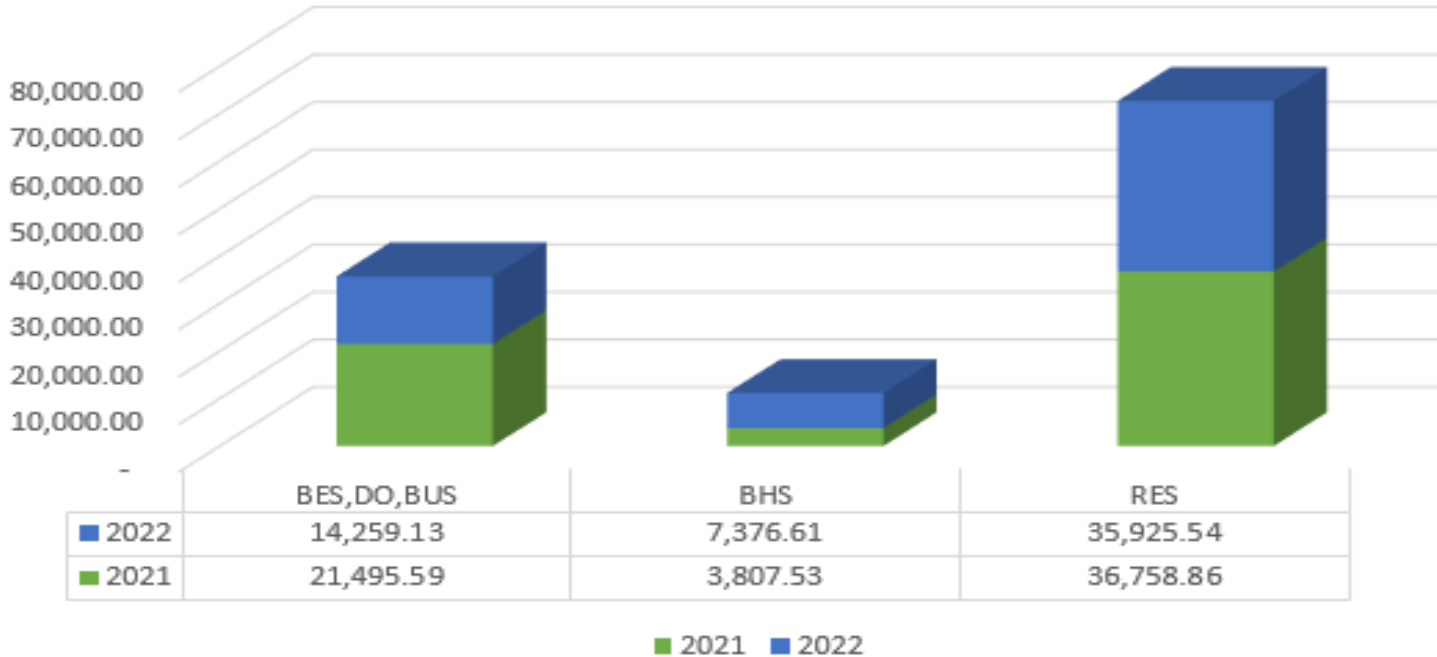
Two Years KWh Usage

RES KWH USAGE



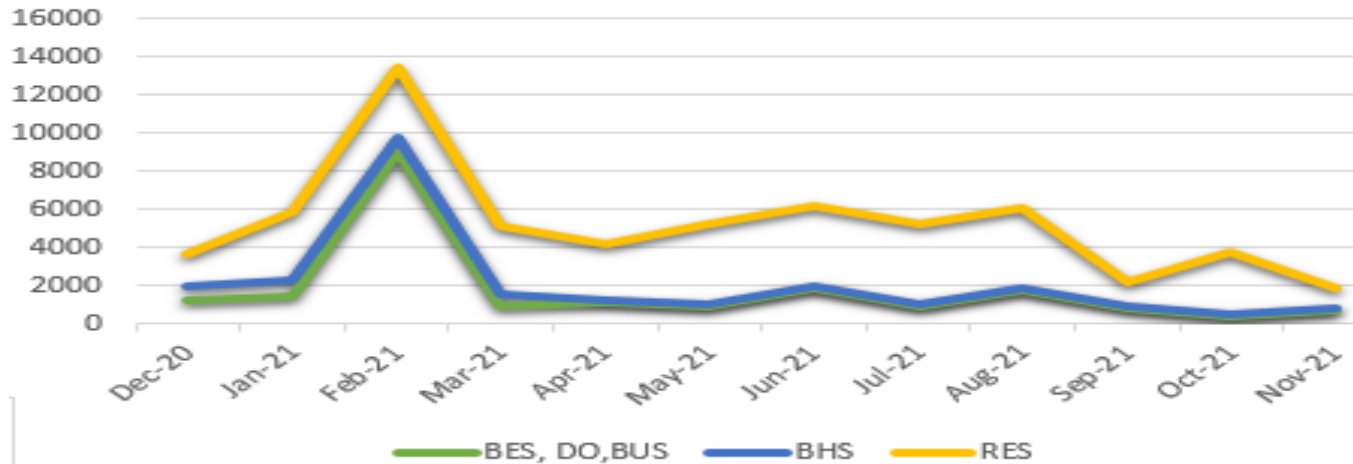
Distric Wide KWh Usage

DW KWH USAGE

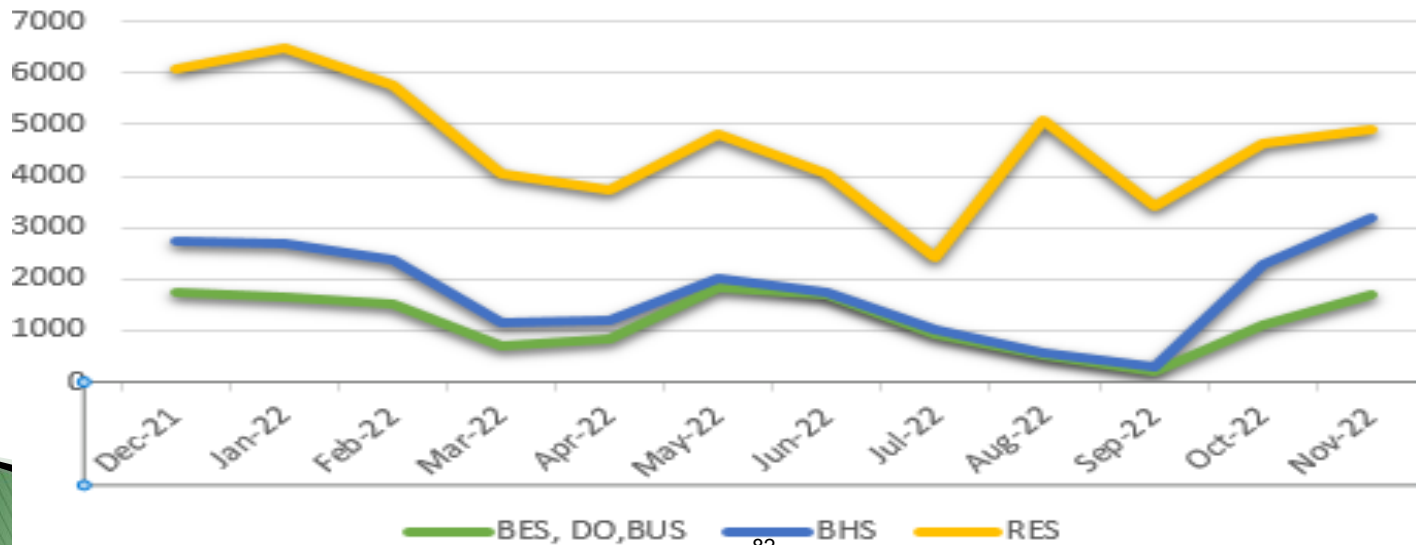


Month KWh Usage

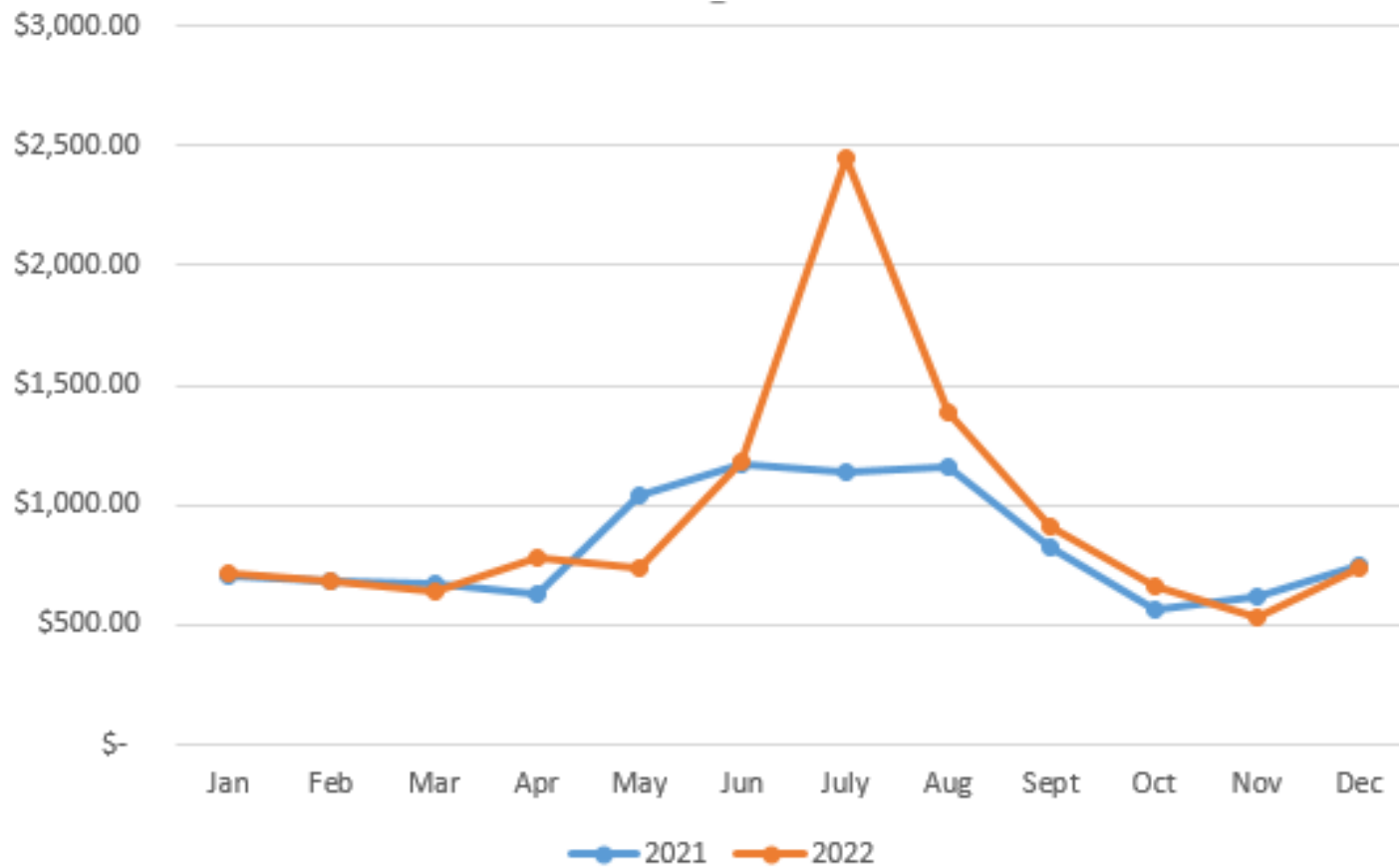
KWh USAGE 2021



KWh USAGE 2022



RES-Costs Usage/Month



Six Years Expenditures

